

NATIONAL PROSECUTING AUTHORITY

The NPA is an equal opportunity employer. People with disabilities will be given preference and are encouraged to apply. In the filling of vacancies, the objectives of Section 195(1)(i) of the Constitution of the Republic of South Africa, 1996, and in particular the Employment Equity Act, 1998 (Act 55 of 1998) and the NPA Employment Equity Strategy 2022-2026, will take highest preference in selection of suitable candidates.

- APPLICATIONS** : All applications must be submitted to the relevant Recruitment Response E mails stated below.
- CLOSING DATE** : 20 August 2024
- NOTE** : Applicants must apply by submitting applications on the most recent Z83 form obtainable from any Public Service Department or on the DPSA web site link: <https://www.dpsa.gov.za/newsroom/psvc/> and a comprehensive CV only (with detailed experience information). Failure to do so will result in your application being disqualified. Only shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA (only when shortlisted). It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (only when shortlisted). Handwritten Z83 must be completed in Block Letters. If the Z83 is not completed as prescribed your application will not be accepted. All applications must reach the NPA on/or before the closing date. Documents should not be password protected and ZIP files will be blocked. The NPA cannot be held responsible for server delays. All applications must reach the NPA on/or before the closing date. No late applications will be accepted/processed. The applicant's attention is drawn to the fact that the NPA uses an Electronic Response Handling System in terms of e-mailed applications. Please do not contact the NPA directly after you have e-mailed your applications to enquire if your application(s) have been received. If you have not received an acknowledgement of receipt within one week after the closing date, then you can contact the NPA. The NPA reserves the right not to fill any particular position. If you do not hear from us within (6) six months from the closing date of the advert, please accept that your application was unsuccessful. Successful candidates will be subjected to a security clearance of at least confidential. Appointment to this position will be provisional, pending the issue of security clearance. Fingerprints will be taken on the day of the interview. The social media accounts of shortlisted applicants may be accessed as part of the verification process. A valid driver's license will be a requirement where applicable. All shortlisted candidates, including SMS, shall undertake two pre-entry assessments which are, a practical exercise and an integrity (ethical conduct) assessment. SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the NPA. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency-based assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will test generic managerial competencies using the mandated DPSA SMS competency assessment tools. A Pre-entry certificate obtained from the National School of Government (NSG) is submitted prior to appointment for all SMS applicants for Public Service Act positions. NPA Act appointments are exempted from the pre-entry certificate requirement. This is a Public Service specific training programme. The name of the course is Certificate for entry into the SMS. The full details can be sourced from the link <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. Applicants are advised that from 1 January 2021 a new application form for employment (Z83) is in use. The new application for employment form can be downloaded at www.dpsa.gov.za-vacancies. From 1 January 2021 should an application be received using the incorrect (old) application for employment (Z83), it will not be considered. NB: Applicants who are successful must please note that the NPA is not in a position to pay resettlement costs. NB: All employees considered for appointment to the Investigating Directorate against Corruption will be subject to a lifestyle audit and integrity vetting.

MANAGEMENT ECHELON

- POST 28/04** : **CHIEF INVESTIGATOR REF NO: RECRUIT 2024/05**
Investigating Directorate Against Corruption
- SALARY** : R1 216 824 per annum (Level 13), SMS, (total cost package)
CENTRE : Pretoria: Head Office
REQUIREMENTS : An appropriate B degree or Advanced Diploma (NQF level 7) in policing and/or criminal investigation or an equivalent qualification. At least twenty (20) years criminal investigation experience with ten (10) years operational management experience. Demonstrable competency in acting Independently and Professionally with Accountability and Credibility. Vocational training in criminal investigations such as the Detective Learning Programme and/or other specialised courses. Experience in testifying in criminal and/or criminal matters in any court in the country. (Persons that have been found as an unreliable witness in any court would not be considered). Certified fraud examiner or ICFP SA accreditation would be an added advantage. Experience in managing and directing forensic service providers in criminal and forensic matters. Strategic capability and leadership. General management skills. People management and empowerment. Administration skills. Planning and Prioritising. Able to communicate effectively internally and externally. Customer focus and responsiveness. Problem solving and decision-making skills. Valid driver's licence.
- DUTIES** : Provide strategic planning and implementation of criminal investigations. Drive the strategic priorities and focus areas of the unit. Coordinate and manage stakeholder relations in relation to criminal investigations. Ensure the conducting of criminal quality investigations within the allocated responsibilities of the investigation team. Manage national criminal investigative projects and administrative functions including resource allocation and utilisation.
- ENQUIRIES** : Maureen Dibette Tel No: (012) 845 7727
APPLICATIONS : e mail Recruit202405@npa.gov.za
- POST 28/05** : **SENIOR STATE ADVOCATE**
Specialised Commercial Crime Unit
- SALARY** : R1 132 806 – R1 762 857 per annum (LP-9), (total cost package)
CENTRE : Johannesburg Ref No: Recruit 2024/06
Durban Ref No: Recruit 2024/07 (X2 Posts & X1 re-advert)
REQUIREMENTS : An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight (8) years' post qualification experience in civil and/or criminal litigation. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. Extensive prosecutorial or litigation experience with regard to common law offences such as fraud, theft, forgery and uttering, commercial crimes and related matters. Proficiency in prosecuting, guiding investigations in complex or more difficult matters, including commercial matters, drafting charge sheets, including indictments and court documents, dealing with representations. Strong interpersonal and communication skills. General computer proficiency and knowledge of programs in MS Office. Well-developed skills in legal research and legal drafting. Good knowledge of civil and/or criminal procedure. Knowledge of asset forfeiture law will be an added advantage. Good interpersonal, analytical, organization and communication skills. Valid drivers' licence.
- DUTIES** : Study case dockets, decide on the institution of and conduct criminal proceedings. Deal with any representations. Conduct prosecution of serious, complex and organized commercial crime and corruption matters. Prepare cases for court including the acquisition of additional evidence and drafting charge sheets, indictments and other court documents. Present the state's case in court, including examination and cross-examination of witnesses and addressing the court on conviction and sentence. Manage court and case flow management independently. Study and deal with appeals and reviews. Advise the police on the investigation of serious, complex and organized commercial crime cases and corruption matters. Identify and refer matters to AFU. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system.

ENQUIRIES : Johannesburg Takalani Mfuni Tel No: (011) 220 4827; Durban Pumla Mkosana Tel No: (031) 335 6603

APPLICATIONS : Johannesburg e mail Recruit202406@npa.gov.za; Durban e mail Recruit202407@npa.gov.za

POST 28/06 : **SENIOR STATE ADVOCATE REF NO: RECRUIT 2024/08**
Investigating Directorate Against Corruption

SALARY CENTRE REQUIREMENTS : R1 132 806 – R1 762 857 per annum (LP-9), (total cost package)
Pretoria: Head office
An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight (8) years post qualification legal experience in civil and/or criminal litigation. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. Five (5) years' experience in legal practice will be an added advantage. Experience or knowledge in POCA legislation. Extensive prosecutorial or litigation experience with regard to common law offences such as fraud, theft, forgery and uttering, commercial crimes and related matters. Proficiency in prosecuting, guiding investigations in complex or more difficult matters, including commercial matters, drafting charge sheets, including indictments and court documents, dealing with representations. Financial or accounting background and knowledge of Company law be will required. General computer literacy and knowledge of programs in MS Word; Excel, Outlook and PowerPoint. Ability to act independently without supervision and manage court and case flow management independently. Excellent administrative skills.

DUTIES : Stakeholder engagement and decision making. Prosecutor led investigations (PLI). Prosecution preparations. Court work. Operations management.

ENQUIRIES APPLICATIONS : Maureen Dibetle Tel No: (012) 845 7727
e mail Recruit202408@npa.gov.za

POST 28/07 : **SENIOR STATE ADVOCATE**
National Prosecutions Service

SALARY CENTRE : R1 132 806 – R1 762 857 per annum (LP-9), (total cost package)
DPP: Johannesburg Ref No: Recruit 2024/09 (X5 Posts)
DPP: Pretoria Ref No: Recruit 2024/10 (X2 Posts)
DPP: Grahamstown Ref No: Recruit 2024/11 (X2 Posts)
DPP: Mmabatho Ref No: Recruit 2024/12 (X2 Posts)

REQUIREMENTS : An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight (8) years post qualification legal experience in civil and/or criminal litigation. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. Five (5) years' experience in legal practice will be an added advantage. Strong interpersonal and communication skills. Decision making ability. Computer literacy and knowledge of programs in MS Office.

DUTIES : Study case dockets. Decide on the institution of and conduct criminal proceedings. Draft charge sheets, indictments and other court documents. Represent the State in all courts. Prepare cases for court, including the acquisition of additional evidence and draft charge sheets, indictments and court documents. Present the State's case in court, lead and cross examine witnesses, address the court on, inter alia, conviction and sentence. Attend to representations, prepare opinions and head of arguments and argue cases in appropriate court. Appear in court in motion application pertaining to criminal matters and in general conduct prosecution on behalf of the state. Perform all duties related thereto in accordance with the code of conduct policy and directives of the NPA. Mentor and coach junior staff and quality check their work. Participate in the performance assessment of staff being mentored.

ENQUIRIES : DPP: Johannesburg Khensane Manganye Tel No: (011) 220 4266
DPP: Pretoria Godfrey Ramakuella Tel No: (012) 351 6808
DPP: Grahamstown Nomfuneko Ntapane Tel No: (046) 602 3000
DPP: Mmabatho Flora Kalakgosi Tel No: (018) 381 9040

APPLICATIONS : DPP: Johannesburg e mail Recruit202409@npa.gov.za
DPP: Pretoria e mail Recruit202410@npa.gov.za
DPP: Grahamstown e mail Recruit202411@npa.gov.za
DPP: Mmabatho e mail Recruit202412@npa.gov.za

- POST 28/08** : **SENIOR STATE ADVOCATE REF NO: RECRUIT 2024/13**
National Prosecutions Services
- SALARY** : R1 132 806 – R1 762 857 per annum (LP-9), (total cost package)
CENTRE : DPP: Mmabatho (OCC)
REQUIREMENTS : An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight years post qualification legal experience in criminal litigation. Relevant Civil litigation an advantage. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. Five years' experience in legal practice will be an added advantage. Ability to act independently without supervision. Excellent administrative skills. Financial or accounting background an advantage. Experience in litigating offences in terms of POCA, Companies Act, PRECCA, PFMA and FICA necessary. Good knowledge of the Zondo Commission's recommendations. Knowledge of the FATF recommendations for South Africa. Capable of prosecuting and guiding investigations in voluminous and complex matters. Excellent drafting skills and the ability to draft complex charge sheets, indictments, notice of motions, applications for leave to appeal, heads of arguments, legal opinions, and memorandums. Litigation experience shall include litigation in the Superior Courts including the handling of motions in the High Court and as well as appeals and state appeals in the High Court/ Supreme Court / Constitutional Court. Good computer literacy and knowledge of programs in MS 365. Personal and Professional integrity.
- DUTIES** : Conduct prosecution of serious, complex and organised crime cases and terrorism and terror financing matters. Advise the police on the investigation of serious, complex organised crime cases and other matters. Conduct legal research and keep up to date with legal developments. Draft charge sheets and other court documents and represent the State in all courts. Draft heads of arguments and argue appeals. Present cases in court, lead witnesses, cross examine and address the court on conviction and sentence. Appear in motion proceedings and also do appeals and reviews. Generally, conduct prosecution on behalf of the State. Participate in the performance assessment of staff being mentored.
- ENQUIRIES** : Flora Kalakgosi Tel No: (018) 381 9041
APPLICATIONS : e mail Recruit202413@npa.gov.za
- POST 28/09** : **SENIOR STATE ADVOCATE REF NO: RECRUIT 2024/14 (X2 POSTS)**
Specialised Commercial Crime Unit
- SALARY** : R1 132 806 – R1 762 857 per annum (LP-9), (total cost package)
CENTRE : Limpopo
REQUIREMENTS : An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight (8) years' post qualification experience in civil and/or criminal litigation. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. Extensive prosecutorial or litigation experience with regard to common law offences such as fraud, theft, forgery and uttering, commercial crimes and related matters. Proficiency in prosecuting, guiding investigations in complex or more difficult matters, including commercial matters, drafting charge sheets, including indictments and court documents, dealing with representations. Strong interpersonal and communication skills. General computer proficiency and knowledge of programs in MS Office. Good interpersonal, analytical, organization and communication skills.
- DUTIES** : Study case dockets, decide on the institution of and conduct criminal proceedings. Deal with any representations. Conduct prosecution of serious, complex and organized commercial crime and corruption matters. Prepare cases for court including the acquisition of additional evidence and drafting charge sheets, indictments and other court documents. Present the state's case in court, including examination and cross-examination of witnesses and addressing the court on conviction and sentence. Manage court and case flow management independently. Study and deal with appeals and reviews. Advise the police on the investigation of serious, complex and organized commercial crime cases and corruption matters. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system.

ENQUIRIES : Thuba Thubakgale Tel No: (015) 045 0285
APPLICATIONS : e mail Recruit202414@npa.gov.za

POST 28/10 : **SENIOR STATE ADVOCATE (STU)**
National Prosecutions Services

SALARY : R1 132 806 – R1 762 857 per annum (LP-9), (total cost package)
CENTRE : DPP: Kimberley Ref No: Recruit 2024/15
DPP: Grahamstown (East -London) Ref No: Recruit 2024/16
DPP: Pietermaritzburg – Ref No: Recruit 2024/17 (X3 Posts)

REQUIREMENTS : An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight (8) years post qualification legal experience in civil and/or criminal litigation. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. At least six (6) years of relevant criminal court work experience in advocacy and drafting. Well-developed skills in legal research. Good interpersonal, analytical, organisational and communication skills. General computer literacy required. Excellent administrative skills. Assist with the Performance management and assessments of staff. Extensive prosecutorial or litigation experience regarding commercial crimes, Fraud, Theft and other common law/statutory offences relating to tax evasion is essential. Knowledge of legislation relating to Income Tax, VAT, PAYE as well as the Tax Administration Act and the Customs and Excise Act required. Knowledge of Company Law. Proficiency in prosecuting, competency in guiding investigations in complex or more difficult matters, including commercial matters, drafting charge sheets, indictments and court documents, dealing with representations and conducting motion proceedings. The ability to mentor, train and quality check the work of Advocates. Ability to act independently without supervision and manage court and case flow management independently. Required to travel to courts across the Division to prosecute tax cases as and when required. Valid driver's license is required.

DUTIES : To institute and conduct criminal proceedings on behalf of the State, to perform any act incidental thereto and to carry out the duties and functions assigned to the prosecution under any Act and/or the Policy Manual and/or any directives, inter alia, to study case dockets, decide on the institution of and conduct criminal proceedings of a complex nature. Prepare cases for court by inter alia guiding the investigation, consulting with witnesses and acquiring additional evidence. Draft charge sheets and indictments. Deal with any representations. Present the State's case in court. Present evidence, cross-examine and address the court on inter alia, conviction and sentence. Study appeals and reviews, prepare opinions and heads of argument for complex matters and argue cases in the appropriate court with right of appearance. Appear in court in motion applications pertaining to criminal matters and in general conduct prosecutions on behalf of the State. Perform all duties, including administrative duties and specific tasks assigned by the supervisor, related thereto in accordance with the Code of Conduct, policy, and directives of the National Prosecuting Authority. Supervise and manage performance of State Advocate(s) (if so required). Conduct performance assessments of staff (if so required). Quality check work of Advocates. Mentor and guide Advocates, prosecutors, and stakeholders. Assist in the keeping of proper records/statistics in relation to all criminal prosecutions conducted by the STU and assist in compilation of statistics/reports. Middle management, including appeals, court rolls (under supervision) and office inspections. Managing of allocated portfolio within STU. Assist Deputy Directors in high-profile matters or matters where an increased risk element is present. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system.

ENQUIRIES : DPP: Kimberley Nicholas Mogongwa Tel No: (053) 807 4539
DPP: Grahamstown (East - London) Nomfuneko Ntapane Tel No: (046) 602 3000
DPP: Pietermaritzburg Thabsile Radebe Tel No: (033) 392 8753

APPLICATIONS : DPP: Kimberley e mail Recruit202415@npa.gov.za
DPP: Grahamstown (East - London) e mail Recruit202416@npa.gov.za
DPP: Pietermaritzburg e mail Recruit202417@npa.gov.za

POST 28/11 : **SENIOR STATE ADVOCATE REF NO: RECRUIT 2024/18**
Legal Affairs Division

SALARY : R1 132 806 – R1 762 857 per annum (LP-9), (total cost package)
CENTRE : DPP: Johannesburg
REQUIREMENTS : An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight (8) years post qualification experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. Experience in civil litigation will be an added advantage. Display knowledge of relevant prescripts, policies and practices. Ability to apply technical or professional knowledge and skills. Execute functions as instructed and within the agreed timeframes including punctuality. Ability to express facts, ideas and arguments clearly and logically, both orally and in writing (In and out of court). Ability to plan, prioritise and manage. Ability to plan effectively and efficiently. Ability to execute planning. Strong computer skills and knowledge of MS Word, Excel, Outlook and PowerPoint. A positive security clearance. Valid driver's licence.

DUTIES : Act as nodal point for the Legal Affairs Division. Manage contingency liability register for the Legal Affairs Division. Manage and monitor civil litigation and deal with civil claims on behalf of the State in the division. Obtain background documents and court transcripts. Study case dockets, conduct legal research. Draft and provide State Attorneys and relevant role players with recommendations in respect of civil matters. Draft and settle correspondence, pleadings and affidavits. Arrange and attend consultations with the State Attorneys, counsel and NPA witnesses. Deal with civil applications. Give legal advice and provide training. Improve functional relationship with stakeholders. Liaison with relevant stakeholders. Appear in court where applicable.

ENQUIRIES : Reuben Palai Tel No: (011) 220 4124
APPLICATIONS : e mail Recruit202418@npa.gov.za

POST 28/12 : **SENIOR STATE ADVOCATE REF NO: RECRUIT 2024/19**
National Prosecutions Services

SALARY : R1 132 806 – R1 762 857 per annum (LP-9), (total cost package)
CENTRE : DPP: Pretoria (OCC)
REQUIREMENTS : An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight (8) years post qualification legal experience in civil and/or criminal litigation. Five (5) years' experience in legal practice will be added advantage. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. Admitted advocate and/or attorney will be an added advantage. High level of proficiency in prosecuting and presenting/arguing cases in court. Experience in guiding criminal investigations and giving instructions in law and statutory offences. Interpersonal skills. Knowledge of and or experience in the litigation of the Prevention of Organised Crime Act (POCA) matters and prosecution of relevant cases will be an added advantage. Good knowledge of civil and/or criminal procedure. Knowledge of asset forfeiture law will be an added advantage. Strong computer skills and knowledge of programs in MS Word, Excel, Outlook and PowerPoint. Written and verbal communication skills. Ability to work independently. Ability to do research. Willing to travel when required and attend to other matters outside Pretoria. Willing to work extended hours when necessary.

DUTIES : Conduct prosecution of serious, complex and organised crime cases and terrorism and terror financing matters. Advise the police on the investigation of serious, complex organised crime cases and other matters. Conduct legal research and keep up to date with legal developments. Draft charge sheets and other court documents and represent the State in all courts. Draft heads of arguments and argue appeals. Present cases in court, lead witnesses, cross examine and address the court on conviction and sentence. Appear in motion proceedings and also do appeals and reviews. Generally, conduct prosecution on behalf of the State.

ENQUIRIES : Motshabi Malabi Tel No: (012) 351 6864
APPLICATIONS : e mail Recruit202419@npa.gov.za

POST 28/13 : **SENIOR PUBLIC PROSECUTOR (COMMUNITY PROSECUTOR) REF NO: RECRUIT 2024/20**
National Prosecution Service

SALARY : R1 132 806 – R1 762 857 per annum (LP-9), (total cost package)
CENTRE : DPP: Pretoria
REQUIREMENTS : An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight (8) years post qualification litigation experience. Demonstrate required competency in: Acting Independently, Professionally, be Accountable and act with Credibility. Knowledge of legislation and regulations pertaining to the public service specifically: The Constitution; Criminal Procedure Act; Public Service Act, relevant Regulations and other related Legislation. General management skills. Strategic management and stakeholder engagement expertise. People management and empowerment skills. Good communication skills. Customer focus and responsiveness. Problem solving and decision making. Project management. Excellent administrative skills and report writing skills. Service delivery and innovation skills. Negotiation skills. Policy analysis and development of policy. Research, presentation, and facilitation skills. Must be able to travel in the DPP-division and nationally. Positive security clearance. Valid driver's license is essential.

DUTIES : Develop local crime prevention initiatives and strategies in line with the Community Prosecution Initiative (CPI). Contribute to crime prevention and community justice through this initiative. Analyse local crime trends and dynamics of crime and insecurities of communities in respective DPP-divisions. Organize, execute, and participate in community prosecution events and meetings locally, provincially and nationally. Build strategic partnerships for local crime prevention initiatives. Develop effective and efficient working relationships with internal and external stakeholders including current NPA Community Prosecution colleagues. Expand and increase the impact of the current CPI footprint in the division and nationally as a whole. Provide and promote education about the law to targeted groups within this initiative. Promote effective collaboration, interaction and cultivate partnerships with- and between stakeholders. Apply Batho Pele principles, Service Charter- and NPA processes. Participate, contribute, and represent the NPA at interdepartmental, local government, divisional and national structures. To monitor and evaluate statistical data and performance of initiatives implemented in the division where appointed. To develop and implement interventions in the divisions in line with the analysis of the statistical data. To provide feedback and the submission of reports (as determined by the National Coordinator at Head Office), regarding the identification of initiatives, the implementation thereof, progress and management of all related activities and initiatives in respective divisions, to both the DPP and the Office of the National Head Office Coordinator. Furthermore, it will be expected of the incumbent to also perform prosecutorial related duties such as prosecutor-guided investigations, the management of dockets, court and case management and the actual prosecution of related cases when required.

ENQUIRIES : Motshabi Malabi Tel No: (012) 351 6864
APPLICATIONS : e mail Recruit202420@npa.gov.za

POST 28/14 : **SENIOR PUBLIC PROSECUTOR**
National Prosecutions Service

SALARY : R1 132 806 - R1 762 857 per annum (Level CM-1), (total cost package)
CENTRE : CPP: West Rand Ref No: Recruit 2024/21 (X2 Posts)
CPP: Johannesburg Ref No: Recruit 2024/22
CPP: Klerksdorp Ref No: Recruit 2024/23 (X2 Posts)
CPP: Odi (Moretele) Ref No: Recruit 2024/24
CPP: Modimolle Ref No: Recruit 2024/25 (X2 Posts)
CPP: Polokwane Ref No: Recruit 2024/26
CPP: Thohoyandou (Morebeng) Ref No: Recruit 2024/27
CPP: Thohoyandou (Giyani) Ref No: Recruit 2024/28

REQUIREMENTS : An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight (8) years post qualification legal experience. Five (5) years' experience in legal practice will be an added advantage. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Good management skills. Manage, give guidance to and train prosecutors. Proficiency in prosecuting, guiding

		investigations and giving instructions in reasonably complex or more difficult common law and statutory offences. Able to draft charge sheets and complex court documents. Ability to act independently without constant supervision. Must have good administrative skills.
<u>DUTIES</u>	:	Manage and supervise allocation of work and management of performance for lower level prosecutors including trainee Prosecutor. Train and guide Prosecutors including trainee Prosecutors and stakeholders in preparation of case dockets and deciding on the institution and conduct criminal proceedings. Represent the State in all courts. Present and assist prosecutors including trainee Prosecutors in presentation of state's case court, lead and cross examination of witnesses and address court on inter alia conviction and the like. Attend to representations and complaints. Attend to instructions of the Chief Prosecutor and the Director of Public Prosecutions. Lead Prosecutors towards achieving strategic goals and operational targets set by NPA, DPP office and CPP. Perform all duties including administrative duties related thereto, in accordance with code of conduct, policy directives of NPA. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice.
<u>ENQUIRIES</u>	:	CPP: West Rand Sydwell Nemahuchu Tel No: (011) 220 4005 CPP Johannesburg Veronica Nonyane Tel No: (011) 220 4020 CPP: Klerksdorp Flora Kalakgosi Tel No: (018) 381 9040 CPP: Odi (Moretele) Flora Kalakgosi Tel No: (018) 381 9041 CPP: Modimolle, Thohoyandou & CPP: Polokwane Thuba Thubakgale Tel No: (015) 045 0285
<u>APPLICATIONS</u>	:	CPP: West Rand e mail Recruit202421@npa.gov.za CPP: Johannesburg e mail Recruit202422@npa.gov.za CPP: Klerksdorp e mail Recruit202423@npa.gov.za CPP: Odi (Moretele) e mail Recruit202424@npa.gov.za CPP: Modimolle e mail Recruit202425@npa.gov.za CPP: Polokwane e mail Recruit202426@npa.gov.za CPP: Thohoyandou (Morebeng) e mail Recruit202427@npa.gov.za CPP: Thohoyandou (Giyani) e mail Recruit202428@npa.gov.za
<u>POST 28/15</u>	:	<u>SENIOR PUBLIC PROSECUTOR REF NO: RECRUIT 2024/29</u> National Prosecutions Service
<u>SALARY CENTRE REQUIREMENTS</u>	:	R1 132 806 - R1 762 857 per annum (Level CM-1), (total cost package) CPP: Vaal Rand (Benoni)
	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight (8) years post qualification legal experience. Five (5) year experience in legal practice will be an added advantage. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Good management skills. Manage, give guidance to and train prosecutors. Proficiency in prosecuting, guiding investigations and giving instructions in reasonably complex or more difficult common law and statutory offences. Able to draft charge sheets and complex court documents. Ability to act independently without constant supervision. Must have good administrative skills. A valid driver's licence.
<u>DUTIES</u>	:	Manage and supervise allocation of work and management of performance for lower-level prosecutors including trainee prosecutor. Train and guide Prosecutors including trainee prosecutors and stakeholders in preparation of Case dockets and deciding on the institution and conduct criminal proceedings. Represent the State in all courts. Present and assist prosecutors including trainee prosecutors in presentation of state's case court, lead and cross examination of witnesses and address court on inter alia conviction and the like. Attend to representations and complaints. Attend to instructions of the Chief Prosecutor and the Director of Public Prosecutions. Lead Prosecutors towards achieving strategic goals and operational targets set by NPA, DPP office and CPP. Perform all duties including administrative duties related thereto, in accordance to code of conduct, policy directives of NPA. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice.
<u>ENQUIRIES APPLICATIONS</u>	:	Godfrey Ramakuela Tel No: (012) 351 6808 e mail Recruit202429@npa.gov.za

<u>POST 28/16</u>	:	<u>REGIONAL COURT CONTROL PROSECUTOR</u> National Prosecutions Service
<u>SALARY</u>	:	R979 059 - R1 588 383 per annum per annum (Level SU-3), (total cost package)
<u>CENTRE</u>	:	CPP: Klerksdorp Ref No: Recruit 2024/30 CPP: Odi (Bafokeng) Ref No: Recruit 2024/31 CPP: Vaal Rand (Oberholzer) Ref No: Recruit 2024/32
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least six (6) years post qualification legal experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Good management skills. Must have the ability to act independently or within minimum supervision. Proficiency in prosecuting, guiding investigation and giving instructions in complex or more difficult common law and statutory offences in Regional and District Court. Draft complex charge sheets and complex court documents. Good management skills. Must manage, give guidance and train prosecutors.
<u>DUTIES</u>	:	Manage, train and give guidance to and train prosecutors. Study case dockets, decide on the institution of and conduct criminal proceedings. Maintenance matters and inquest of a general and more advanced nature in the Regional and District Court. Prepare cases for court and draft charge sheets and other proceedings for court. Present and assist prosecutors to present the State's case in court, to lead witnesses, cross examine and address the court on inter alia, conviction and sentence, and in general to conduct prosecutions on behalf of the State. Perform all duties related thereto in accordance with the code of conduct, policy and directives of the NPA. Assist the Senior Public Prosecutor with the performance assessment of staff. Perform general administrative duties of the office. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system.
<u>ENQUIRIES</u>	:	CPP:Klerksdorp Flora Kalakgosi Tel No: (018) 381 9040 CPP:Odi (Bafokeng) Flora Kalakgosi Tel No: (018) 381 9041 CPP: Vaal Rand (Oberholzer) Motshabi Malabi Tel No: (012) 351 6864
<u>APPLICATIONS</u>	:	Klerksdorp e mail Recruit202430@npa.gov.za CPP:Odi (Bafokeng) e mail Recruit202431@npa.gov.za CPP: Vaal Rand (Oberholzer) e mail Recruit202432@npa.gov.za
<u>POST 28/17</u>	:	<u>HEAD COURT CONTROL PROSECUTOR 3 REF NO: RECRUIT 2024/33</u> National Prosecutions Service
<u>SALARY</u>	:	R979 059 - R1 588 383 per annum per annum (Level SU-3), (total cost package)
<u>CENTRE</u>	:	CPP: Vaal Rand (Tsakane)
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least six (6) years post qualification legal experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. The incumbent must have the ability to act independently or within minimum supervision. Proficiency in prosecuting, guiding investigation and giving instructions in complex or more difficult common law and statutory offences in Regional and District Court. Experience in prosecuting and guiding investigation of more complex cases that are heard in the Regional court and sexual offences and cases involving children. Draft complex charge sheets and complex court documents. Good management skills. Must manage, give guidance and train Prosecutors. Excellent administrative skills.
<u>DUTIES</u>	:	Manage, train and give guidance to and train prosecutors. Study case dockets, decide on the institution of and conduct criminal proceedings. Maintenance matters and inquests of a general and more advanced nature in the Regional and District Court. Prepare cases for court and draft charge sheets and other proceedings for court. Present and assist Prosecutors to present the State's case in court, to lead witnesses, cross examine and address the court on inter alia, conviction and sentence, and in general to conduct prosecutions on behalf of the State. Perform all duties related thereto in accordance with the code of conduct, policy and directives of the NPA. Assist the Senior Public Prosecutor with the performance assessment of staff. Perform general administrative duties of the office. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system.
<u>ENQUIRIES</u>	:	Motshabi Malabi Tel No: (012) 351 6864

APPLICATIONS : e mail Recruit202433@npa.gov.za

POST 28/18 : **STATE ADVOCATE REF NO: RECRUIT 2024/34 (X2 POSTS)**
Investigating Directorate Against Corruption

SALARY : R884 268 - R1 459 071 per annum (Level LP- 7 to LP-8), (total cost package)
CENTRE : Pretoria: Head office
REQUIREMENTS : An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. At least five (5) years' post qualification legal experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Financial or accounting background and knowledge of Company law will be an added advantage. Experience in litigating offences in terms of POCA, Companies Act, PRECCA, PFMA and FICA necessary. Good knowledge of the Zondo Commissions' recommendations. Knowledge of the FATF recommendations for South Africa. Extensive prosecutorial or litigation experience with regard to common law offences such as fraud, theft, forgery and uttering, commercial crimes and related matters. Proficiency in prosecuting, guiding investigations in complex or more difficult matters, including commercial matters, drafting charge sheets, including indictments and court documents, dealing with representations. General computer literacy and knowledge of programs in MS Word; Excel, Outlook and PowerPoint. Ability to act independently without supervision and manage court and case flow management independently. Excellent administrative skills.

DUTIES : Study case dockets, make assessments thereof and decide on the institution of prosecution. Deal with any representations. Guide investigations in complex or more difficult matters, including commercial matters. Prepare cases for court, including the acquisition of additional evidence and draft charge sheets, indictments and court documents. Present the State's case in court, lead and cross examine witnesses, address the court on, inter alia, conviction and sentence. Manage court and case flow management of cases independently. Study and deal with appeals and reviews. Prepare opinions and heads of argument for complex matters and in general conduct prosecutions on behalf of the State. Mentor and guide investigating officers, Prosecutors and stakeholders. Assist in high profile matters or matters where an increased risk element is present. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice independently without supervision and manage court and case flow management independently.

ENQUIRIES : Maureen Dibette Tel No: (012) 845 7727
APPLICATIONS : e mail Recruit202434@npa.gov.za

POST 28/19 : **STATE ADVOCATE (STU)**
National Prosecutions Service

SALARY : R884 268 - R1 459 071 per annum (Level LP- 7 to LP-8), (total cost package)
CENTRE : DPP: Johannesburg Ref No: Recruit 2024/35 (X6 Posts)
DPP: Pretoria Ref No: Recruit 2024/36
REQUIREMENTS : An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. At least five (5) years' post qualification legal experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Extensive prosecutorial or litigation experience regarding common law offences relating to tax evasion or avoidance, commercial crimes, fraud and related matters. Knowledge of Tax Act, Vat Act, Customs and Excise Act. Knowledge and understanding of SARS functions and financial or accounting background. General computer literacy and knowledge of programs in MS Word, Excel, Outlook and PowerPoint. Decision making skills. Must be able to work independently. Must have good administrative skills.

DUTIES : Study case dockets, decide on the institution of and conduct criminal proceedings. Deal with any representations. Guide investigations in complex or more difficult matters, including commercial matters. Prepare cases for court, including the acquisition of additional evidence and draft charge sheets, indictments and court documents. Represent State in all courts, lead and cross examine witnesses, address the court on inter alia, conviction and sentence.

		Study and deal with appeals and reviews. Assist SARS in keeping proper records of all criminal prosecutions and supply them with accurate statistics.
<u>ENQUIRIES</u>	:	DPP: Johannesburg Khensane Manganye Tel No: (011) 220 4266
		DPP: Pretoria Motshabi Malabi Tel No: (012) 351 6864
<u>APPLICATIONS</u>	:	DPP: Johannesburg e mail Recruit202435@npa.gov.za
		DPP: Pretoria e mail Recruit202436@npa.gov.za
<u>POST 28/20</u>	:	<u>STATE ADVOCATE (STU) REF NO: RECRUIT 2024/37 (X4 POSTS)</u>
		National Prosecutions Service
<u>SALARY</u>	:	R884 268 - R1 459 071 per annum (Level LP- 7 to LP-8), (total cost package)
<u>CENTRE</u>	:	DPP: Pietermaritzburg
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. At least five (5) years' post qualification legal experience. At least four (4) years relevant criminal court work experience in advocacy and drafting. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Well-developed skills in legal research. Good interpersonal, analytical, organizational and communication skills. General computer literacy required. Excellent administrative skills. Extensive prosecutorial or litigation experience with regard to common law offences such as fraud, theft, forgery and uttering, commercial crimes and related matters. Proficiency in prosecuting, guiding investigations in complex or more difficult matters, including commercial matters. Drafting charge sheets, indictments and court documents, dealing with representations and conducting motion proceedings. The ability to mentor and train prosecutors and stakeholders Ability to act independently without supervision and manage court and case flow management independently. Required to travel to courts across the province to prosecute tax cases as and when required. Valid driver's licence.
<u>DUTIES</u>	:	To institute and conduct criminal proceedings on behalf of the State, to perform any act incidental thereto and to carry out the duties and functions assigned to the prosecution under any Act and/ or any directives, inter alia, study case dockets, decide on the institution of and conduct criminal proceedings of a complex nature. Prepare cases for court by inter alia guiding investigations, consulting with witnesses and acquiring additional evidence. Draft charge sheets and indictments. Deal with any representations. Present the State's case in court. Present evidence, cross-examine and address the court on, inter alia, conviction and sentence. Study appeals and review, prepare options and heads of argument in motion applications pertaining to criminal matters and in general conduct prosecutions on behalf of the State. Perform all duties including administrative duties and specific tasks assigned by the supervisor, related thereto in accordance with the Code of Conduct, Policy and Directives of the National Prosecuting Authority. Mentor and guide prosecutors and stakeholders (SARS CI Investigators, SAPS investigators). Assist in the keeping of proper records, statistics in relation to all criminal prosecutions conducted by the STU and assist in compilation of statistics/ reports. Assist Deputy Directors in high profile matters or matters where an increased risk element is present. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system.
<u>ENQUIRIES</u>	:	Thabsile Radebe Tel No: (033) 392 8753
<u>APPLICATIONS</u>	:	e mail Recruit202437@npa.gov.za
<u>POST 28/21</u>	:	<u>STATE ADVOCATE</u>
		Specialised Commercial Crime Unit
<u>SALARY</u>	:	R884 268 - R1 459 071 per annum (Level LP- 7 to LP-8), (total cost package)
<u>CENTRE</u>	:	Johannesburg Ref No: Recruit 2024/38
		Durban Ref No: Recruit 2024/39 (X2 Posts & X1 Re-advert)
		Limpopo Ref No: Recruit 2024/40
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. At least five (5) years' post qualification legal experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Well-developed skills in legal research and legal drafting. Good knowledge of civil and/or criminal procedure. Proficiency in prosecution, competency in guiding investigations, drafting charge sheets, indictments and court documents and dealing with representations. Knowledge

of and skills in general prosecution. Good interpersonal, analytical, organisational and communication skills. Ability to act independently or with minimum supervision. A valid driver's licence.

DUTIES : Study case dockets. Decide on the institution of and conduct criminal proceedings. Draft charge sheets, indictments and other court documents. Represent the State in all courts. Prepare a case for court, including the acquisition of additional evidence, lead and cross examine witnesses, address the court on inter alia, conviction and sentence. Study and deal with appeals and reviews, attend to representations, prepare opinions and heads of arguments. Conduct prosecution of serious, complex and organised commercial crime and corruption matters. Appear in court in motion applications pertaining to criminal matters and in general conduct prosecution on behalf of the state. Perform all duties related thereto in accordance with the code of conduct policy and directives of the NPA. Identify and refer matters to AFU.

ENQUIRIES : Johannesburg Takalani Mfuni Tel No: (011) 220 4827
Durban Bongiwe Mlaba Tel No: (031) 335 6617
Limpopo Thuba Thubakgale Tel No: (015) 045 0285

APPLICATIONS : Johannesburg e mail Recruit202438@npa.gov.za
Durban e mail Recruit202439@npa.gov.za
Limpopo e mail Recruit202440@npa.gov.za

POST 28/22 : **STATE ADVOCATE**
National Prosecutions Service

SALARY CENTRE : R884 268 - R1 459 071 per annum (Level LP- 7 to LP-8), (total cost package)
: DDPP: Port Elizabeth (Gqeberha) Ref No: Recruit 2024/41
: DPP: Kimberley Ref No: Recruit 2024/42 (X2 Posts)
: DPP: Limpopo (Polokwane) Ref No: Recruit 2024/43

REQUIREMENTS : An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. At least five (5) years' post qualification legal experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Well-developed skills in legal research and legal drafting. Good knowledge of civil and/or criminal procedure. Proficiency in prosecution, competency in guiding investigations, drafting charge sheets, indictments and court documents and dealing with representations. Knowledge of and skills in general prosecution. High level of proficiency in prosecuting and presenting/arguing cases in court. Experience in guiding criminal investigations and giving instructions in law and statutory offences. Interpersonal skills. Written and verbal communication skills. Ability to work independently with minimum supervision.

DUTIES : Study and guide the investigations in case dockets. Decide on the institution of and conduct criminal proceedings. Draft charge sheets, indictments and other court documents. Represent the State in all courts. Prepare a case for court, including the acquisition of additional evidence and draft charge sheets and indictments. Present the State's case in court, lead and cross examine witnesses, address the court on, inter alia, conviction and sentence, study appeal and reviews. Attend to representations, prepare opinions and heads of arguments and argue cases in the appropriate court. Appear in court in motion application pertaining to criminal matters and in general conduct prosecution on behalf of the state. Perform all duties related thereto in accordance with the code of conduct policy and directives of the NPA. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system.

ENQUIRIES : DDPP: Port Elizabeth (Gqeberha) Andiswa Tengile Tel No: (012) 842 1450
Kimberley Nicholas Mogongwa Tel No: (053) 807 4539
DPP: Limpopo (Polokwane) Thuba Thubakgale Tel No: (015) 045 0285

APPLICATIONS : DDPP: Port Elizabeth (Gqeberha) e mail Recruit202441@npa.gov.za
Kimberley e mail Recruit202442@npa.gov.za
DPP: Limpopo (Polokwane) e mail Recruit202443@npa.gov.za

POST 28/23 : **STATE ADVOCATE REF NO: RECRUIT 2024/44**
Legal Affairs Division

SALARY CENTRE : R884 268 - R1 459 071 per annum (Level LP- 7 to LP-8), (total cost package)
: DPP: Kimberley

- REQUIREMENTS** : An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. At least five (5) years post qualification experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Experience in civil litigation will be an added advantage. Display knowledge of relevant prescripts, policies and practices Ability to apply technical or professional knowledge and skills. Execute functions as instructed and within the agreed timeframes including punctuality. Communications: Ability to express facts, ideas and arguments clearly and logically, both orally and in writing (In and out of court). Planning and execution: Ability to plan, prioritise and manage. Ability to plan effectively and efficiently. Ability to execute planning. Strong computer skills and knowledge of MS Word, Excel, Outlook and PowerPoint. A positive security clearance. Valid driver's licence.
- DUTIES** : The successful candidate will act as nodal point for the Legal Affairs Division. Manage contingency liability register for the Legal Affairs Division. Manage and monitor civil litigation and deal with civil claims on behalf of the State in the division. Obtain background documents and court transcripts. Study case dockets, conduct legal research. Draft and provide State Attorneys and relevant role players with recommendations in respect of civil matters. Draft and settle correspondence, pleadings and affidavits. Arrange and attend consultations with the State Attorneys, counsel and NPA witnesses. Deal with civil applications. Give legal advice and provide training. Improve functional relationship with stakeholders. Liaison with relevant stakeholders. Appear in court where applicable.
- ENQUIRIES APPLICATIONS** : Nicholas Mogongwa Tel No: (053) 807 4539
: e mail Recruit202444@npa.gov.za
- POST 28/24** : **STATE ADVOCATE REF NO: RECRUIT 2024/45**
Sexual Offences and Community Affairs
- SALARY CENTRE REQUIREMENTS** : R884 268 - R1 459 071 per annum (Level LP- 7 to LP-8), (total cost package)
: CPP: East Rand
: An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. At least five (5) years' post qualification legal experience in prosecution in Criminal and/or civil litigation. In depth and extensive knowledge of the law and management in respect of Sexual offences, Domestic Violence, Child Offenders and Trafficking in Person, Maintenance matters. Demonstrate skill in community engagements and consultation on criminal justice matters is critical. Extensive computer skills will be an advantage. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Right of appearance under any of the applicable laws or ability to obtain the right of appearance in terms of the said laws. Positive security clearance. Valid driver's licence.
- DUTIES** : Assist in prosecuting complex sexual offences in the Sexual Offences Court. Tracking, monitoring and facilitation of cases through the Criminal Justice System. Assist in managing the court rolls at specialist hybrid court for Thuthuzela Care Centre reported cases and other sexual offences. Secure the attendance of witnesses, investigating officers and accused in custody at court. Ensure a reduction of turnaround time in the finalisation of cases to nine (9) months as per unit's strategy. Responsible for prosecutor guided investigators of Thuthuzela Care Centre reported cases and other related sexual offences matters. Help improve functional relationships. Constant follow up with the relevant stake holders. Help increase the conviction rate. Perform other duties and activities as requested by Provincial Manager or Head of Unit. Assist in the setting up of Thuthuzela Care Centre and maintain the functioning thereof. Supervise, train and develop relevant role players including prosecutors and police. Institute and conduct criminal proceedings on behalf of the State. Perform any act incidental thereto and carry out the duties and functions assigned to the prosecutor under any act and/or Policy Manual. Study case dockets, make assessments thereof and decide on the institution prosecution. Prepare cases for court, including the acquisition of additional evidence and draft charge sheets, indictments and court documents. Present the State's case in court, lead and cross examine witnesses, address the court on, inter alia, conviction and sentence.
- ENQUIRIES** : Yasmeen Mbawana Tel No: (011) 220 4083

APPLICATIONS : e-mail - Recruit202445@npa.gov.za

POST 28/25 : **STATE ADVOCATE (STU) REF NO: RECRUIT 2024/46 (X2 POSTS)**
National Prosecutions Service

SALARY : R884 268 - R1 459 071 per annum (Level LP- 7 to LP-8), (total cost package)
CENTRE : DPP: Kimberley
REQUIREMENTS : An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. At least five (5) years' post qualification legal experience. At least five (5) years relevant criminal court work experience in advocacy and drafting. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Extensive prosecutorial or litigation experience with regard to common law offences such as fraud, theft, forgery and uttering, commercial crimes and related matters. Proficiency in prosecuting, guiding investigations in complex or more difficult matters, including commercial matters. Knowledge of income Tax Act, Vat Act, Customs and Excise Act. Knowledge and understanding of SARS functions and financial or accounting background. Interpersonal skills, Written and verbal communication skills. Administrative skills. Able to work extended hours. Drafting charge sheets, indictments and court documents, dealing with representations. Valid driver's licence.

DUTIES : Study case dockets, make assessments thereof and decide on the institution of prosecution. Deal with any representations. Guide investigations in complex or more difficult tax matters, including commercial matters. Prepare cases for court, including the acquisition of additional evidence and draft charge sheets, indictments, and court documents. Present the State's case in court, lead and cross examine witnesses, address the court on inter alia, conviction and sentence. Manage court and case flow management of cases independently. Study and deal with appeals and reviews. Prepare opinions and heads of argument for complex matters and argue cases in the appropriate court. Appear in court in motion application pertaining to criminal matters and general conduct prosecutions on behalf of the state. Mentor and guide investigating officers, prosecutors, and stakeholders. Assist in keeping proper records, statistics, and reports. Assist in high profile tax matters or matters where an increased risk element is present. Manage any portfolio assigned by the Deputy Director managing the STU. Consult on a regular basis with all the relevant stakeholders, including SARS officials. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in criminal justice system.

ENQUIRIES : Nicholas Mogongwa Tel No: (053) 807 4539
APPLICATIONS : e mail Recruit202446@npa.gov.za

POST 28/26 : **STATE ADVOCATE (STU)**
National Prosecutions Service

SALARY : R884 268 - R1 459 071 per annum (Level LP- 7 to LP-8), (total cost package)
CENTRE : DPP: Mmabatho Ref No: Recruit 2024/47 (Re-advert)
DPP: Grahamstown (East - London) Ref No: Recruit 2024/48 (X2 Posts)
REQUIREMENTS : An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. At least five (5) years' post qualification legal experience. At least five (5) years relevant criminal court work experience in advocacy and drafting. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Extensive prosecutorial or litigation experience with regard to common law offences such as fraud, theft, forgery and uttering, commercial crimes and related matters. Proficiency in prosecuting, guiding investigations in complex or more difficult matters, including commercial matters. Drafting charge sheets, indictments and court documents, dealing with representations. Valid driver's licence.

DUTIES : Study case dockets, make assessments thereof and decide on the institution of prosecution. Deal with any representations. Guide investigations in complex or more difficult tax matters, including commercial matters. Prepare cases for court, including the acquisition of additional evidence and draft charge sheets, indictments and court documents. Present the State's case in court, lead and cross examine witnesses, address the court on inter alia, conviction and sentence. Manage court and case flow management of cases independently.

Study and deal with appeals and reviews. Prepare opinions and heads of argument for complex matters and argue cases in the appropriate court. Appear in court in motion application pertaining to criminal matters and general conduct prosecutions on behalf of the state. Mentor and guide investigating officers, prosecutors and stakeholders. Assist in keeping proper records, statistics and reports. Assist in high profile tax matters or matters where an increased risk element is present. Manage any portfolio assigned by the Deputy Director managing the STU. Consult on a regular basis with all the relevant stakeholders, including SARS officials. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in criminal justice system.

ENQUIRIES : DPP: Mmabatho Flora Kalakgosi Tel No: (018) 381 9040
DPP: Grahamstown (East London) Nomfuneko Ntapane Tel No: (046) 602 3000

APPLICATIONS : DPP: Mmabatho e mail Recruit202447@npa.gov.za
Grahamstown (East - London) e mail Recruit202448@npa.gov.za

POST 28/27 : **SENIOR FINANCIAL INVESTIGATOR REF NO: RECRUIT 2024/49**
Investigating Directorate Against Corruption

SALARY : R849 702 per annum (MMS Level 11), (total cost package)
CENTRE : Pretoria: Head Office
REQUIREMENTS : An appropriate B -degree (NQF level 7) or Three (3) year Diploma (NQF level 6) in one of the following: Forensic Investigations, Forensic Auditing, Criminal Investigation or equivalent. Certified Fraud Examiner or ICFP SA accreditation will be an added benefit. At least 5 years' financial investigation related experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Strategic capability and leadership, General management skills, People management and empowerment, Administration, Communication skills, Planning and Prioritising, Customer Focus and Responsiveness, Problem solving and decision making. Knowledge of relevant MS Office Suite. Knowledge of legislation and regulations pertaining to public service administration, specifically: The Constitution of South Africa and the rights of suspects Public service Regulations, Prevention of Organized Crime Act 121 of 1988, with the emphasis on racketeering, money laundering and asset forfeiture provisions. Minimum Information Security Standards (MISS) Relevant provisions of the NPA Act 32 of 1998. The Public Service Act and Regulations. Access to Information Act. Justice of the Peace and Commissioner of Oaths Act 12 of 2004. Protected Disclosures Act 26 of 2000. Knowledge of Asset forfeiture law (National and International). Know and understand the Law of Evidence in Civil Matters. Know and understand the Law of Criminal Procedure. A valid driver's licence.

DUTIES : Conduct financial investigation assessments. Conduct case planning. Conduct a detailed financial investigation in high value and complex matters. Undertake stakeholder engagements. Manage Staff Development.

ENQUIRIES : Maureen Dibetle Tel No: (012) 845 7727
APPLICATIONS : e mail Recruit202449@npa.gov.za

POST 28/28 : **HEAD CONTROL PROSECUTOR 2**
National Prosecutions Service

SALARY : R597 753 - R1 374 714 per annum (Level SU-1 to SU-2), (excluding benefits), (total cost package)

CENTRE : CPP: Klerksdorp (Wolmaransstad) Ref No: Recruit 2024/50
CPP: Pretoria (Bronkhorstspuit) Ref No: Recruit 2024/51
CPP: Modimolle (Mookgophong) Ref No: Recruit 2024/52
CPP: Thohoyandou (Vuwani) Ref No: Recruit 2024/53
CPP: Thohoyandou (Morebeng) Ref No: Recruit 2024/54
CPP: Polokwane (Namakgale) Ref No: Recruit 2024/55

REQUIREMENTS : An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least four (4) years' post qualification legal experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Proficiency in prosecuting, guiding investigation and giving instructions in reasonably complex or more difficult common law and statutory offences in the lower courts. Proficiently drafting complex charge sheets and other complex court documents. Must be able to

- act independently without constant supervision and manage court and case flow independently. Good management and administrative skills. General computer literacy with excellent knowledge of Ms Word, PowerPoint, Excel and Outlook. High level of reliability. Ability to act with tact and discretion. Ability to identify and handle confidential matters. Knowledge of relevant legislations, policies, prescripts and procedures applicable in the public sector.
- DUTIES** : Manage, train, and give guidance to prosecutors. Study case dockets, decide on the institution of and conduct criminal proceedings. Maintenance matters and inquest of a general and more advanced nature in the Regional Court and District Court. Prepare cases for court and draft charge sheets and other proceedings for court, present and assist prosecutors to present the State's case in court, to lead witnesses, cross examine and address the court on inter alia, conviction, and sentence, and in general to conduct prosecutions on behalf of the State. Perform all duties related thereto in accordance with the Code of Conduct, Policy, and Directives of the National Prosecuting Authority. Assist the Senior Public Prosecutor with the performance assessment of staff. Manage, control and attend to the administration of the office of the District Court. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice.
- ENQUIRIES** : CPP: Klerksdorp (Wolmaransstad) Flora Kalakgosi Tel No: (018) 381 9041
 CPP: Pretoria (Bronkhorstspuit) Motshabi Malabi Tel No: (012) 351 6864
 CPP: Modimolle, Polokwane & Thohoyandou Thuba Thubakgale Tel No: (015) 045 0285
- APPLICATIONS** : CPP: Klerksdorp (Wolmaransstad) e mail Recruit202450@npa.gov.za
 CPP: Pretoria (Bronkhorstspuit) e mail Recruit202451@npa.gov.za
 CPP: Modimolle (Mookgophong) e mail Recruit202452@npa.gov.za
 CPP: Thohoyandou (Vuwani) e mail Recruit202453@npa.gov.za
 CPP: Thohoyandou (Morebeng) e mail Recruit202454@npa.gov.za
 CPP: Polokwane (Namakgale) e mail Recruit202455@npa.gov.za
- POST 28/29** : **DISTRICT COURT CONTROL PROSECUTOR**
 National Prosecutions Service
- SALARY** : R597 753 - R1 374 714 per annum (Level SU-1 to SU-2), (excluding benefits), (total cost package)
- CENTRE** : CPP: West Rand Ref No: Recruit 2024/56
 CPP: Johannesburg Ref No: Recruit 2024/57
 CPP: Upington (Kathu) Ref No: Recruit 2024/58
 CPP: Mmabatho (Molopo) Ref No: Recruit 2024/59
 CPP: Vaal Rand (Benoni) Ref No: Recruit 2024/60 (Re-advert)
 CPP: Vaal Rand (Sebokeng) Ref No: Recruit 2024/61
 CPP: Port - Elizabeth (Motherwell) Ref No: Recruit 2024/62
- REQUIREMENTS** : An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least four (4) years post qualification legal experience. Demonstrable competency in acting Independently. Professionally, Accountable and with Credibility. Good management skills. Proficiency in Prosecuting, guiding investigations and giving instructions in reasonably complex or more difficult common law and statutory offenses in the District Court. Ability to draft charge sheets and complex court documents. Good administration skills. Good management skills. Organisational skills. Ability to work independently.
- DUTIES** : Manage, train and give guidance to prosecutors. Study court dockets and decide on the institution of and conduct criminal, proceedings of a general and more advanced nature in both District and Regional Court. Prepare cases for court and draft charge sheets and other proceedings for the court. Present and assist Prosecutors to present the State's case in court, to lead witness, cross-examine and address the court on, inter alia, conviction and sentence and in general conduct prosecutions on behalf of the State. Perform all duties related thereof in accordance with the Code of Conduct, Policy and Directives of the National Prosecuting Authority. Assist the Senior Public Prosecutor with the performance assessment of staff. Perform general administrative duties of the office. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the justice system.
- ENQUIRIES** : CPP: West Rand Sydwell Namuhuchu Tel No: (011) 220 4005
 CPP: Johannesburg Veronica Nonyane Tel No: (011) 220 4020
 CPP: Upington (Kathu) Nicholas Mogongwa Tel No: 053 807 4539
 CPP: Mmabatho (Molopo) Flora Kalakgosi Tel No: (018) 381 9041

		<p>CPP: Vaal Rand Godfrey Ramakuella Tel No: (012) 351 6808 CPP: Port - Elizabeth (Motherwell) Andiswa Tengile Tel No: (012) 842 1450 CPP: West Rand e mail Recruit202456@npa.gov.za CPP: Johannesburg e mail Recruit202457@npa.gov.za CPP: Upington (Kathu) e mail Recruit202458@npa.gov.za CPP: Mmabatho (Molopo) e mail Recruit202459@npa.gov.za CPP: Vaal Rand (Benoni) e mail Recruit202460@npa.gov.za CPP: Vaal Rand (Sebokeng) e mail Recruit202461@npa.gov.za CPP: Port - Elizabeth (Motherwell) e mail Recruit202462@npa.gov.za</p>
<u>APPLICATIONS</u>	:	
<u>POST 28/30</u>	:	<u>REGIONAL COURT PROSECUTOR</u> National Prosecutions Service
<u>SALARY</u>	:	R597 753 - R1 374 714 per annum (Level LP-5 to LP-6), (excluding benefits), (total cost package)
<u>CENTRE</u>	:	<p>CPP: West Rand Ref No: Recruit 2024/63 (X5 Posts) CPP: Johannesburg Ref No: Recruit 2024/64 (X9 Posts) CPP: East Rand Ref No: Recruit 2024/65 (X5 Posts) CPP: Klerksdorp (Potchefstroom) Ref No: Recruit 2024/66 CPP: Mmabatho (Molopo) Ref No: Recruit 2024/67 CPP: Odi (Moretele) Ref No: Recruit 2024/68 CPP: Klerksdorp Ref No: Recruit 2024/70 (X3 Posts) CPP: Mmabatho (Taung) Ref No: Recruit 2024/69 (X2 Posts) CPP: Pretoria Ref No: Recruit 2024/71 (X2 Posts) CPP: Vaal Rand (Brakpan) Ref No: Recruit 2024/72 (X2 Posts) CPP: Vaal Rand (Sebokeng) Ref No: Recruit 2024/73 (X2 Posts) CPP: Vaal Rand (Vanderbijlpark) Ref No: Recruit 2024/74 CPP: Vaal Rand (Vereeniging) Ref No: Recruit 2024/75 CPP: Port - Elizabeth (Kariega) Ref No: Recruit 2024/76 (X2 Posts) CPP: Port Elizabeth Ref No: Recruit 2024/87 CPP: Modimolle (Burgersfort) Ref No: Recruit 2024/77 CPP: Modimolle (Mokopane) Ref No: Recruit 2024/78 CPP: Modimolle (Mahwelereng) Ref No: Recruit 2024/79 CPP: Modimolle (Goblersdal) Ref No: Recruit 2024/80 CPP: Modimolle Ref No: Recruit 2024/81 CPP: Queenstown (Cradock) Ref No: Recruit 2024/84 CPP: Queenstown (Graaf-Reinet) Ref No: Recruit 2024/85 CPP: Thohoyandou (Sibasa) Ref No: Recruit 2024/82 (X3 Posts) CPP: Polokwane (Lenyenye) Ref No: Recruit 2024/83</p>
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least four (4) years post qualification legal experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. The incumbent must have the ability to act independently or with minimum supervision. Proficiency in prosecuting. Experience in guiding investigations and giving instructions in law and statutory offences in Regional court. Valid driver's licence.
<u>DUTIES</u>	:	Study case dockets. Decide on the institution of and conduct criminal proceedings. Draft charge sheets and other documents and represent the State in all courts. Lead witnesses, cross-examine and address the court on inter alia, conviction and sentence and in general to conduct prosecutions on behalf of the state. Draft Heads of arguments and argue Appeals. Perform general administrative duties of the office. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system. Perform all duties related thereto in accordance with the Code of Conduct, Policy, and Directives of the National Prosecuting Authority.
<u>ENQUIRIES</u>	:	<p>CPP: West Rand Sydwell Namuhuchu Tel No: (011) 220 4005 CPP: Johannesburg Veronica Nonyane Tel No: (011) 220 4020 CPP: East Rand Yasmeen Mbawana Tel No: (011) 220 4083 CPP: Klerksdorp, CPP: Mmabatho & CPP: Odi Flora Kalakgosi Tel No: (018) 381 9041 CPP: Pretoria & CPP: Vaal Rand Godfrey Ramakuella Tel No: (012) 351 6808 CPP: Port - Elizabeth Andiswa Tengile Tel No: (012) 842 1450 CPP: Modimolle CPP: Polokwane & CPP: Thohoyandou Thuba Thubakgale Tel No: (015) 045 0285 CPP: Queenstown Ziyanda Mtwazi Tel No: (046) 602 3000</p>
<u>APPLICATIONS</u>	:	CPP: West Rand e mail Recruit202463@npa.gov.za

CPP: Johannesburg e mail Recruit202464@npa.gov.za
 CPP: East Rand e mail Recruit202465@npa.gov.za
 CPP: Klerksdorp (Potchefstroom) e mail Recruit202466@npa.gov.za
 CPP: Mmabatho (Molopo) e mail Recruit202467@npa.gov.za
 CPP: Odi (Moretele) e mail Recruit202468@npa.gov.za
 CPP: Klerksdorp e mail Recruit202470@npa.gov.za
 CPP: Mmabatho (Taung) e mail Recruit202469@npa.gov.za
 CPP: Pretoria e mail Recruit202471@npa.gov.za
 CPP: Vaal Rand (Brakpan) e mail Recruit202472@npa.gov.za
 CPP: Vaal Rand (Sebokeng) e mail Recruit202473@npa.gov.za
 CPP: Vaal Rand (Vanderbijlpark) e mail Recruit202474@npa.gov.za
 CPP: Vaal Rand (Vereeniging) e mail Recruit202475@npa.gov.za
 CPP: Port - Elizabeth (Kariega) e mail Recruit202476@npa.gov.za
 CPP: Port - Elizabeth e mail Recruit202487@npa.gov.za
 CPP: Modimolle (Burgersfort) e mail Recruit202477@npa.gov.za
 CPP: Modimolle (Mokopane) e mail Recruit202478@npa.gov.za
 CPP: Modimolle (Mahwelereng) e mail Recruit202479@npa.gov.za
 CPP: Modimolle (Groblersdal) e mail Recruit202480@npa.gov.za
 CPP: Modimolle e mail Recruit202481@npa.gov.za
 CPP: Queenstown (Cradock) e mail Recruit202484@npa.gov.za
 CPP: Queenstown (Graaf-Reinet) e mail Recruit202485@npa.gov.za
 CPP: Thohoyandou (Sibasa) e mail Recruit202482@npa.gov.za
 CPP: Polokwane (Lenyenye) e mail Recruit202483@npa.gov.za

POST 28/31 : **REGIONAL COURT PROSECUTOR REF NO: RECRUIT 2024/86**
 National Prosecutions Service

SALARY : R597 753 - R1 374 714 per annum (Level LP-5 to LP-6), (excluding benefits), (total cost package)

CENTRE : CPP: Upington (Calvinia)

REQUIREMENTS : An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least four (4) years post qualification legal experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. The incumbent must have the ability to act independently or with minimum supervision. Proficiency in prosecuting. Experience in guiding investigations and giving instructions in law and statutory offences in the Regional court. Management experience will be an added advantage. Good interpersonal skills. Good analytical skills. Good presentation skills. Good project management skills. Valid driver's licence.

DUTIES : Study case dockets. Decide on the institution of and conduct criminal proceedings. Draft charge sheets and other documents and represent the State in all courts. Lead witnesses, cross-examine and address the court on inter alia, conviction and sentence and in general to conduct prosecutions on behalf of the state. Perform general administrative duties of the office. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system. Perform all duties related thereto in accordance with the Code of Conduct, Policy, and Directives of the National Prosecuting Authority.

ENQUIRIES : Nicholas Mogongwa Tel No: (053) 807 4539
APPLICATIONS : e mail Recruit202486@npa.gov.za

POST 28/32 : **REGIONAL COURT PROSECUTOR (OCC)**
 National Prosecution Service

SALARY : R597 753 - R1 374 714 per annum (Level LP-5 to LP-6), (excluding benefits), (total cost package)

CENTRE : DPP: Johannesburg Ref No: Recruit 2024/88
 DPP: Kimberley Ref No: Recruit 2024/89 (Re-advert)

REQUIREMENTS : An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least four (4) years post qualification legal experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. The incumbent must have the ability to act independently or with minimum supervision. Proficiency in prosecuting. Experience in guiding investigations and giving instructions in law and statutory offences. Experience or knowledge in POCA legislation. A valid driver's licence will be a requirement where applicable. Decision making skills. Must have good administrative skills.

DUTIES : Study case dockets. Decide on the institution of and conduct criminal proceedings. Draft charge sheets and other documents and represent the State in all courts. Lead witnesses, cross-examine and address the court on inter alia, conviction and sentence and in general to conduct prosecutions on behalf of the state. Draft Heads of arguments and argue Appeals. Perform general administrative duties of the office. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system. Perform all duties related thereto in accordance with the Code of Conduct, Policy and Directives of the National Prosecuting Authority.

ENQUIRIES : DPP: Johannesburg Khensane Manganye Tel No: (011) 220 4266
DPP: Kimberley Nicholas Mogongwa Tel No: (053) 807 4539

APPLICATIONS : DPP: Johannesburg e mail Recruit202488@npa.gov.za
DPP: Kimberley e mail Recruit202489@npa.gov.za

POST 28/33 : **FINANCIAL INVESTIGATOR REF NO: RECRUIT 2024/90 (X5 POSTS)**
Investigating Directorate Against Corruption

SALARY : R444 036 per annum (Level 09), (excluding benefits)

CENTRE : Pretoria: Head Office

REQUIREMENTS : An appropriate B Degree (NQF 7) or Three (3) year Diploma (NQF 6) in the following: Forensic Investigation, Forensic Auditing, Criminal Investigation or equivalent. At least three (3) years financial investigation or related experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Strategic capability and leadership, Administration skills, Communication, Planning and Prioritising, Customer focused and Responsiveness, Problem solving and Decision making. General management and project management skills. Research skills. General computer literacy and knowledge of programs in Microsoft Office (Word, Excel, Outlook and PowerPoint). Valid driver's licence.

DUTIES : Conduct financial investigation assessments. Conduct case planning. Conduct detailed financial investigations in medium value and less complex cases. Undertake stakeholder engagement. Provide administrative support services with regard to case management.

ENQUIRIES : Maureen Dibetle Tel No: (012) 845 7727

APPLICATIONS : e mail Recruit202490@npa.gov.za