

NATIONAL PROSECUTING AUTHORITY

The NPA is an equal opportunity employer. People with disabilities will be given preference and are encouraged to apply. In the filling of vacancies, the objectives of Section 195(1)(i) of the Constitution of the Republic of South Africa, 1996, and in particular the Employment Equity Act, 1998 (Act 55 of 1998) and the NPA Employment Equity Strategy 2022-2026, will take highest preference in selection of suitable candidates.

CLOSING DATE

: 03 August 2026

NOTE

: Applicants must apply by submitting applications on the most recent Z83 form obtainable from any Public Service Department or on the DPSA web site link: <https://www.dpsa.gov.za/newsroom/psvc/> and a comprehensive CV ONLY (with detailed experience information). Failure to do so will result in your application being disqualified. Only shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA (only when shortlisted). It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (only when shortlisted). All applications must reach the NPA on/or before the closing date. No late applications will be accepted/processed. Documents should not be password protected, and ZIP files will be blocked. The NPA cannot be held responsible for server delays. All applications must reach the NPA on/or before the closing date. No late applications will be accepted/processed. The applicant's attention is drawn to the fact that the NPA uses an Electronic Response Handling System in terms of e-mailed applications. Please do not contact the NPA directly after you have e-mailed your applications to enquire if your application(s) have been received. If you have not received an acknowledgement of receipt within one week after the closing date, then you can contact the NPA. The NPA reserves the right not to fill any particular position. If you do not hear from us within (6) six months from the closing date of the advert, please accept that your application was unsuccessful. Successful candidates will be subjected to a security clearance of at least confidential. Appointment to this position will be provisional, pending the issue of security clearance. Fingerprints will be taken on the day of the interview. The social media accounts of shortlisted applicants may be accessed as part of the verification process. A valid driver's license will be a requirement where applicable. All shortlisted candidates, including SMS, shall undertake two pre-entry assessments which are, a practical exercise and an integrity (ethical conduct) assessment. SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the NPA. All shortlisted candidates for SMS posts will be subjected to a technical exercise and interview. Following the technical exercise and interview, a maximum of three (3) SMS candidates will undergo psychometric assessments to assess cognitive capabilities, behavioural preferences, emotional intelligence, and integrity. A Pre-entry certificate obtained from the National School of Government (NSG) is required for all SMS applicants for Public Service Act positions in the NPA (SMS pre-entry certificate to be submitted prior to appointment). NPA Act appointments are exempted from the pre-entry certificate requirement. This is a Public Service specific training programme. The name of the course is Certificate for entry into the SMS. The full details can be sourced from the link <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. Applicants are advised that from 1 January 2021 a new application form for employment (Z83) is in use. The new application for employment form can be downloaded at www.dpsa.gov.za-vacancies. From 1 January 2021 should an application be received using the incorrect (old) application for employment (Z83), it will not be considered. NB! Applicants Who Are Successful Must Please note that the NPA is not in a position to pay resettlement costs.

ERRATUM: DDPP: Durban - Deputy Director of Public Prosecutions with Ref No: Recruit 2026/204 advertised in Public Service Vacancy Circular 17 dated 22 May 2026 is hereby withdrawn.

OTHER POSTS

POST 25/74 : **DEPUTY DIRECTOR OF PUBLIC PROSECUTIONS REF NO: RECRUIT 2026/205**
National Prosecutions Services

SALARY : R1 625 709 per annum (Level 14), (Total cost package)
CENTRE : DPP: Johannesburg (STU)
REQUIREMENTS : An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least ten (10) years' post qualification experience in civil and/or criminal litigation. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Admission as an Attorney/Advocate will be an added advantage. Extensive prosecutorial or litigation experience regarding common law offences relating to tax evasions/avoidance, commercial crimes, fraud and related matters. Sound knowledge and understanding of SARS functions and financial accounting background. Good advocacy and legal drafting skills. Knowledge of civil and/or criminal procedure. Good interpersonal, analytical, presentation and communication skills. Computer skills. Valid driver's license.

DUTIES : Manage the portfolio assigned by the Director of Public Prosecutions. Manage, train and guide Advocates, Prosecutors and stakeholders in respect of all matters, including complex / high profile matters, in the high court, the highest court of appeal and the constitutional court. Investigate and prosecute cases. Provide legal oversight and guidance in investigation projects and legal casework. Studying and research law, enquiring and dockets relating to crimes and advising and decisions thereon. Instituting and conducting criminal proceedings in any court, including drawing up chargesheets and indictments, interviewing prospective witnesses and examining and cross-examining witnesses as well as presenting arguments in court to argue cases. Consult on a regular basis with all relevant stakeholders and SARS officials. Manage and keep SARS records for all criminal prosecutions and statistics. Map out a strategic planning for the division and lead staff members towards achieving strategic objectives. Development, performance management and assessment of staff members. Deal with representations and complaints. Ensure that a high standard of professional work is being carried out. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system.

ENQUIRIES : Charity Matika Tel No: (011) 220 4235
APPLICATIONS : e mail: Recruit2026205@npa.gov.za

POST 25/75 : **DEPUTY DIRECTOR OF PUBLIC PROSECUTIONS REF NO: RECRUIT 2026/206**
National Prosecutions Services

SALARY : R1 625 709 per annum (Level 14), (Total cost package)
CENTRE : DPP: Pietermaritzburg
REQUIREMENTS : An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least ten (10) years' post qualification experience in civil and/or criminal litigation. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Admission as an Attorney/Advocate will be an added advantage. Extensive prosecutorial or litigation experience regarding common law offences relating to tax evasions/avoidance, commercial crimes, fraud and related matters. Good advocacy and legal drafting skills. Strong organisational leadership skills. Strong interpersonal and communication skills. Ability to think strategically and innovatively and management. Valid driver's license.

DUTIES : Manage the portfolio assigned by the Director. Manage, train and guide Advocates, Prosecutors and stakeholders in respect of all matters, including complex / high profile matters, in the high court, the highest court of appeal and the constitutional court. Investigate and prosecute cases. Provide legal oversight and guidance in investigation projects and legal casework. Study case dockets and other documents relating to corruption matters, criminal matters, make and review decisions with regard to the institution of criminal proceedings. Prepare cases for court including the acquisition of additional evidence and drafting charge sheets, indictments and other court documents.

Present the state's case in court, including examination and cross-examination of witnesses and addressing the court on conviction and sentence. Study appeals and reviews, prepare opinions and heads of argument and argue cases in the appropriate court. Appear in motion applications pertaining to criminal matters. Map out strategic planning for the division and lead staff members towards achieving the strategic objectives. Oversee resources and align them to strategic objectives. Development, performance management and assessment of staff members. Deal with representations and complaints. Ensure that a high standard of professional work is being carried out. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system.

**ENQUIRIES
APPLICATIONS**

: Thabsile Radebe Tel No: (033) 392 8753
: e mail: Recruit2026206@npa.gov.za

POST 25/76

: **DEPUTY DIRECTOR OF PUBLIC PROSECUTIONS REF NO: RECRUIT
2026/258**
National Prosecutions Services
Re-advert.

**SALARY
CENTRE
REQUIREMENTS**

: R1 625 709 per annum (Level 14), (Total cost package)
: DPP: Limpopo (Polokwane)
: An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least ten (10) years' post qualification experience in civil and/or criminal litigation. Knowledge and experience in Strategic and Operations Management. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Admission as an Attorney/Advocate will be an added advantage. Extensive prosecutorial or litigation experience regarding common law offences relating to tax evasions/avoidance, commercial crimes, fraud and related matters. Good advocacy and legal drafting skills. Strong organisational leadership skills. Strong interpersonal and communication skills. Ability to think strategically and innovatively and management. Valid driver's license.

DUTIES

: Manage the portfolio assigned by the Director. Manage, train and guide Advocates, Prosecutors and stakeholders in respect of all matters, including complex / high profile matters, in the high court, the highest court of appeal and the constitutional court. Investigate and prosecute cases. Provide legal oversight and guidance in investigation projects and legal casework. Study case dockets and other documents relating to corruption matters, criminal matters, make and review decisions with regard to the institution of criminal proceedings. Prepare cases for court including the acquisition of additional evidence and drafting charge sheets, indictments and other court documents. Present the state's case in court, including examination and cross-examination of witnesses and addressing the court on conviction and sentence. Study appeals and reviews, prepare opinions and heads of argument and argue cases in the appropriate court. Appear in motion applications pertaining to criminal matters. Map out strategic planning for the division and lead staff members towards achieving the strategic objectives. Oversee resources and align them to strategic objectives. Development, performance management and assessment of staff members. Deal with representations and complaints. Ensure that a high standard of professional work is being carried out. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system.

**ENQUIRIES
APPLICATIONS**

: Thuba Thubakgale Tel No: (015) 045 0285
: e mail: Recruit2026258@npa.gov.za

POST 25/77

: **DEPUTY DIRECTOR OF PUBLIC PROSECUTIONS REF NO: RECRUIT
2026/207 (X2 POSTS)**
Investigating Directorate Against Corruption
Re-adverts.

**SALARY
CENTRE
REQUIREMENTS**

: R1 625 709 per annum (Level 14), (Total cost package)
: Pretoria: Head Office
: An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least ten (10) years' post qualification experience in civil and/or criminal litigation. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Admission as an

Attorney/Advocate will be an added advantage. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. Demonstrate experience in managing motion proceedings. Good advocacy and legal drafting skills. Ability to apply technical /professional knowledge and skills. PRECCA, POCA, CPA51/177, Interpretation Act 33/1957. Performance Management. Superior Court Act 10/2013 and all rules of courts specifically in the superior court including the Constitutional Court. Knowledge and experience in money laundering and complex corruption cases. Knowledge of State Capture recommendations and offences related threats. Preferred knowledge of FATF. People and Programme Management and Empowerment, Strategic Capability and Leadership. Project Management. Financial Management and head investigations Good interpersonal, analytical, presentation and communication skills. A valid drivers' licence.

DUTIES

: Manage the portfolio assigned by the Director. Manage, train and guide Advocates, Prosecutors and stakeholders in respect of all matters, including complex / high profile matters, in the High Court, the Highest Court of Appeal and the Constitutional Court. Study and manage case dockets and other documents relating to criminal matters, make and review decisions with regard to the institution of criminal proceedings. Draft charge sheet and indictments. Lead investigations in accordance with Chapter 5 of the NPA Act. Prepare cases for court including the acquisition of additional evidence and drafting charge sheet, indictments and other court documents. Present the state's case in court, including examination and cross-examination of witnesses and addressing the court on conviction and sentence. Study appeals and reviews, prepare opinions and heads of argument and argue cases in the appropriate court including Constitutional Court. Appear in motion applications pertaining to criminal matters. Ensure that strategic objectives of the NPA and unit are achieved. Oversee resources and align them to strategic objectives. Development, performance management and assessment of staff members. Deal with representations and complaints. Ensure that a high standard of professional work is being carried out. Adherence to the highest ethical standards and professional conduct in keeping with the LPC, NPA values, and the International Standards of Prosecution and prosecutors. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system. Deal with voluminous and complex cases within a short time frame. Deal with novel questions of law by way of opinion/review applications appeal. Engage with internal and external stakeholders. Attend to mutual legal assistance and extradition matters. The drafting of all processes and the engagement with foreign authorities. Investigate and prosecute cases as per the mandate of the Investigating Directorate Against Corruption. Provide legal oversight and guidance in investigation projects and legal casework. Study case dockets and other documents relating to corruption matters, criminal matters, make and review decisions with regard to the institution of criminal proceedings. Prepare cases for court including the acquisition of additional evidence and drafting charge sheets, indictments and other court documents. Map out strategic planning for the Division and lead staff members towards achieving the strategic objectives. Draft and manage the summons process. Lead enquiries in respect of summonsed persons. Make application for centralization. Make application for the addition of racketeering charges. Make applications for extradition, draft all necessary process, and engage with foreign authorities. Make applications for mutual legal assistance, draft all necessary process, and engage with foreign authorities. Liaise with the Asset Forfeiture Unit (AFU) to effect AFU process in relevant cases including international asset recovery. Liaise with the Witness Protection Unit (WPU) where necessary. Study, manage, and check voluminous and complex criminal cases and decide whether the matter is ready for the institution of prosecution. Draft and manage: the prosecution strategy plan, witness plan, exhibits plan, and docket security plan. Conduct prosecutions in regional or high court from enrolment to finalization including bail, motion applications, pre-trial conferences, conducting of the trial, lodging of state appeals, responding to appeals by the accused, and arguing constitutional court matters where necessary. Appear and argue in motion court, the Supreme Court of Appeal, and Constitutional Court as necessary. Participate on stakeholder forums, case management forums, and any other forums on instruction by the Investigating Director. Formulate opinions on novel questions of law, and other legal matters. Prepare applications or reply to motions and argue in motion court. Respond to parliamentary queries when

		requested. Formulate and/ comment on prosecution policies and/ or directives. Manage and supervise staff including mentoring, coaching, the provision of legal guidance, performance management, individual skills assessment, skills transfer.
<u>ENQUIRIES APPLICATIONS</u>	:	Maureen Dibetle Tel No: (012) 845 7727
	:	e mail: Recruit2026207@npa.gov.za
<u>POST 25/78</u>	:	<u>DEPUTY DIRECTOR OF PUBLIC PROSECUTIONS REF NO: RECRUIT 2026/208</u>
		National Prosecutions Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R1 625 709 per annum (Level 14), (Total cost package)
	:	Pretoria: Head Office (OCC)
	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least ten (10) years' post qualification experience in civil and/or criminal litigation. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Admission as an Attorney/Advocate will be an added advantage. Good advocacy, well-developed skills in legal research and legal drafting skills. At least FIVE (5) years' experience in criminal procedure and the POCA legislation is key. Willing to travel. Good knowledge of criminal procedure is key. Able to work extended hours. Good interpersonal, analytical, presentation and communication skills. The ability to act independently. Strong computer skills will be required. A valid driver's license.
<u>DUTIES</u>	:	To exercise oversight on any decision to prosecute, and to give any necessary advice and report to the Head of the Organised Crime Component. To read and interpret all documents that is developed by the FATF and give guidance / opinions to the NPS on the said documents. To provide high level and well researched opinions and reports to the Head of the Organised Crime Component. To manage and direct governance and operations in the Money Laundering Component. To continuously analyse, review and monitor operational performance of the regional offices in order, inter alia, to identify operational deficiencies and to monitor the achievement of strategic objectives and annual targets. To develop any performance or delivery improvement plans or make such interventions as circumstances may require. To monitor and review strategy and operations. To oversee the development and implementation of appropriate employee performance management systems. To ensure that action plans are in place to promote good stakeholder and partner engagement. To arrange and coordinate internal and external meetings. To participate in all stakeholder meetings. To meet with relevant stakeholders on a regular basis in order to effectively execute the mandate of Money Laundering Component. To prepare presentations for the Executive Committee and the Management Committee. To identify training gaps and communicate same to the head of the Training Component.
<u>ENQUIRIES APPLICATIONS</u>	:	Glittering Hlophe Tel No: (012) 845 6336
	:	e mail: Recruit2026208@npa.gov.za
<u>POST 25/79</u>	:	<u>DEPUTY DIRECTOR OF PUBLIC PROSECUTIONS REF NO: RECRUIT 2026/255</u>
		(Re-advert)
		National Prosecutions Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R1 625 709 per annum (Level 14), (Total cost package)
	:	DPP: Limpopo (Polokwane) (OCC)
	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least ten (10) years' post qualification experience in civil and/or criminal litigation. Knowledge and experience in Strategic and Operations Management. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Admission as an Attorney/Advocate will be an added advantage. Good advocacy, well-developed skills in legal research and legal drafting skills. Knowledge of civil and /or criminal procedure. Experience or knowledge in POCA legislation will be an added advantage. Good interpersonal, analytical, presentation and communication skills. The ability to act independently. Strong computer skills will be required. A valid driver's license.

<u>DUTIES</u>	:	Manage the portfolio assigned by the Director. Manage, train and guide Advocates, Prosecutors and stakeholders in respect of all matters, including complex / high profile matters, in the high court, the highest court of appeal and the constitutional court. Investigate and prosecute cases. Provide legal oversight and guidance in investigation projects and legal casework. Study case dockets and other documents relating to corruption matters, criminal matters, make and review decisions with regard to the institution of criminal proceedings. Prepare cases for court including the acquisition of additional evidence and drafting charge sheets, indictments and other court documents. Present the state's case in court, including examination and cross-examination of witnesses and addressing the court on conviction and sentence. Study appeals and reviews, prepare opinions and heads of argument and argue cases in the appropriate court. Appear in motion applications pertaining to criminal matters. Map out strategic planning for the division and lead staff members towards achieving the strategic objectives. Oversee resources and align them to strategic objectives. Development, performance management and assessment of staff members. Deal with representations and complaints. Ensure that a high standard of professional work is being carried out. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system.
<u>ENQUIRIES APPLICATIONS</u>	:	Thuba Thubakgale Tel No: (015) 045 0285
	:	e mail: Recruit2026255@npa.gov.za
<u>POST 25/80</u>	:	<u>CHIEF PROSECUTOR</u> National Prosecutions Service
<u>SALARY CENTRE</u>	:	R1 625 709 per annum (Level 14), (Total cost package)
	:	CPP: Modimolle Ref No: Recruit 2026/209
	:	CPP: Thohoyandou Ref No: Recruit 2026/256
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least ten years post qualification legal experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Organisational and leadership skills. Ability to think strategically and innovatively. Ability to manage the performance of the Cluster. Strong interpersonal and communication skills. General computer literacy and knowledge of programs in Microsoft Office. Decision making ability. A valid driver's license is a requirement.
<u>DUTIES</u>	:	Manage the performance of the NPA personnel in the lower courts, aligning such performance to the strategic plans of the NPA. Manage and oversee resources of the cluster and align them to the objectives of the NPA. Manage, train and guide Prosecutors and stakeholders in respect of all litigations in the cluster. Study, decide and recommend on budget and expenditure in line with the decision of NPA Administration and NPS. Manage the institution of/and conduct criminal proceedings on behalf of the State, in any court, including drawing up charge sheets and indictments, interviewing prospective witnesses and examining and cross-examining witnesses as well as presenting arguments in court. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system. Compile reports and enter into correspondence on matters and activities pertaining to the cluster. Map out and implement strategic interventions for the cluster to guide prosecutors towards achieving strategic objectives. Check and ensure that a high standard of professional work is being carried out.
<u>ENQUIRIES APPLICATIONS</u>	:	Thuba Thubakgale Tel No: (015) 045 0285
	:	CPP: Modimolle e mail: Recruit2026209@npa.gov.za
	:	CPP: Thohoyandou e mail: Recruit2026256@npa.gov.za
<u>POST 25/81</u>	:	<u>SENIOR PUBLIC PROSECUTOR</u> National Prosecutions Service
<u>SALARY CENTRE</u>	:	R1 242 915 – R1 934 208 per annum (CM-1), (Total cost package)
	:	CPP: East Rand (Kempton Park) Ref No: Recruit 2026/210
	:	CPP: Empangeni Ref No: Recruit 2026/211
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight (8) years post qualification legal experience. Five (5) years' experience in legal practice will be an added advantage. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Good management skills. Manage, give

	guidance to and train prosecutors. Proficiency in prosecuting, guiding investigations and giving instructions in reasonably complex or more difficult common law and statutory offences. Able to draft charge sheets and complex court documents. Ability to act independently without constant supervision. Must have good administrative skills. A valid driver's license.
<u>DUTIES</u>	: Manage and supervise allocation of work and management of performance for lower-level prosecutors including trainee Prosecutor. Train and guide Prosecutors including trainee Prosecutors and stakeholders in preparation of case dockets and deciding on the institution and conduct criminal proceedings. Represent the State in all courts. Present and assist prosecutors including trainee Prosecutors in presentation of state's case court, lead and cross examination of witnesses and address court on inter alia conviction and the like. Attend to representations and complaints. Attend to instructions of the Chief Prosecutor and the Director of Public Prosecutions. Lead Prosecutors towards achieving strategic goals and operational targets set by NPA, DPP office and CPP. Perform all duties including administrative duties related thereto, in accordance with code of conduct, policy directives of NPA. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice.
<u>ENQUIRIES</u>	: CPP: East Rand (Kempton Park) Y Mbawana Tel No: (011) 220 4083 CPP: Empangeni Thabsile Radebe Tel No: (033) 392 8753
<u>APPLICATIONS</u>	: CPP: East Rand (Kempton Park) e mail: Recruit2026210@npa.gov.za CPP: Empangeni e mail: Recruit2026211@npa.gov.za
<u>POST 25/82</u>	: <u>SENIOR PUBLIC PROSECUTOR (COMMUNITY PROSECUTION)</u> National Prosecution Service
<u>SALARY CENTRE</u>	: R1 242 915 – R1 934 208 per annum (Level LP 9), (Total cost package) DPP: Mpumalanga Ref No: Recruit 2026/212 DPP: Makhandha (Gqeberha) Ref No: Recruit 2026/213 DPP: Pretoria (Vanderbijlpark) Ref No: Recruit 2026/214
<u>REQUIREMENTS</u>	: An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight (8) years post qualification litigation experience. Demonstrate required competency in: Acting Independently, Professionally, be Accountable and act with Credibility. Knowledge of legislation and regulations pertaining to the public service specifically: The Constitution; Criminal Procedure Act; Public Service Act, relevant Regulations and other related Legislation. General management skills. Strategic management and stakeholder engagement expertise. People management and empowerment skills. Good communication skills. Customer focus and responsiveness. Problem solving and decision making. Project management. Excellent administrative skills and report writing skills. Service delivery and innovation skills. Negotiation skills. Policy analysis and development of policy. Research, presentation, and facilitation skills. Must be able to travel in the DPP-division and nationally. Positive security clearance. Valid driver's license is essential.
<u>DUTIES</u>	: Develop local crime prevention initiatives and strategies in line with the Community Prosecution Initiative (CPI). Contribute to crime prevention and community justice through this initiative. Analyse local crime trends and dynamics of crime and insecurities of communities in respective DPP-divisions. Organize, execute, and participate in community prosecution events and meetings locally, provincially and nationally. Build strategic partnerships for local crime prevention initiatives. Develop effective and efficient working relationships with internal and external stakeholders including current NPA Community Prosecution colleagues. Expand and increase the impact of the current CPI footprint in the division and nationally as a whole. Provide and promote education about the law to targeted groups within this initiative. Promote effective collaboration, interaction and cultivate partnerships with- and between stakeholders. Apply Batho Pele principles, Service Charter- and NPA processes. Participate, contribute, and represent the NPA at interdepartmental, local government, divisional and national structures. To monitor and evaluate statistical data and performance of initiatives implemented in the division where appointed. To develop and implement interventions in the divisions in line with the analysis of the statistical data. To provide feedback and the submission of reports (as determined by the National Coordinator at Head Office), regarding the identification of initiatives, the implementation thereof, progress and management of all related activities and initiatives in respective divisions, to both the DPP and the Office of the National Head Office Coordinator.

Furthermore, it will be expected of the incumbent to also perform prosecutorial related duties such as prosecutor-guided investigations, the management of dockets, court and case management and the actual prosecution of related cases when required.

<u>ENQUIRIES</u>	:	DPP: Mpumalanga Tebogo Mashile Tel No: (013) 045 0686
	:	DPP: Makhanda (Gqeberha) Andiswa Tengile Tel No: (012) 845 1450
	:	DPP: Pretoria (Vanderbijlpark) Godfrey Ramakuela Tel No: (012) 351 6808
<u>APPLICATIONS</u>	:	DPP: Mpumalanga e mail: Recruit2026212@npa.gov.za
	:	DPP: Makhanda (Gqeberha) e mail: Recruit2026213@npa.gov.za
	:	DPP: Pretoria (Vanderbijlpark) e mail: Recruit2026214@npa.gov.za
<u>POST 25/83</u>	:	<u>SENIOR STATE ADVOCATE</u>
	:	National Prosecutions Service
<u>SALARY</u>	:	R1 242 915 – R1 934 208 per annum (LP-9), (Total cost package)
<u>CENTRE</u>	:	DDPP: Middelburg Ref No: Recruit 2026/215
	:	DPP: Johannesburg Ref No: Recruit 2026/216
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight (8) years post qualification legal experience in civil and/or criminal litigation. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. Five (5) years' experience in legal practice will be an added advantage. Strong interpersonal and communication skills. Decision making ability. Computer literacy and knowledge of programs in MS Office. A valid driver's license.
<u>DUTIES</u>	:	Study case dockets. Decide on the institution of and conduct criminal proceedings. Draft charge sheets, indictments and other court documents. Represent the State in all courts. Prepare cases for court, including the acquisition of additional evidence and draft charge sheets, indictments and court documents. Present the State's case in court, lead and cross examine witnesses, address the court on, inter alia, conviction and sentence. Attend to representations, prepare opinions and head of arguments and argue cases in appropriate court. Appear in court in motion application pertaining to criminal matters and in general conduct prosecution on behalf of the state. Perform all duties related thereto in accordance with the code of conduct policy and directives of the NPA. Ensure accurate statistics and good governance. Mentor and coach junior staff and quality check their work. Participate in the performance assessment of staff being mentored. Provide appropriate guidance and direction and issue proper instructions to the Advocates/Prosecutors/ SAPS/DPCI on all aspects of work. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system. Provide appropriate guidance
<u>ENQUIRIES</u>	:	DDPP: Middelburg Tebogo Mashile Tel No: (013) 045 0686
	:	DPP: Johannesburg R Swarts Tel No: (011) 220 4114
<u>APPLICATIONS</u>	:	DDPP: Middelburg e mail: Recruit2026215@npa.gov.za
	:	DPP: Johannesburg e mail: Recruit2026216@npa.gov.za
<u>POST 25/84</u>	:	<u>SENIOR STATE ADVOCATE REF NO: RECRUIT 2026/217 (X2 POSTS)</u>
	:	National Prosecutions Services
<u>SALARY</u>	:	R1 242 915 – R1 934 208 per annum (LP-9), (Total cost package)
<u>CENTRE</u>	:	DPP: Johannesburg (OCC)
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight (8) years post qualification legal experience in civil and/or criminal litigation. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. Knowledge of and or experience in the litigation of the Prevention of Organized Crime Act (POCA) and related matters. Able to work extended hours. High level of proficiency in prosecuting and presenting/arguing cases in court. Experience in guiding criminal investigations and giving instructions in law and statutory offences. Interpersonal skills. Good knowledge of civil and/or criminal procedure. Good advocacy, well developed skills in legal research and legal drafting skills. Knowledge of asset forfeiture law will be an added advantage. Strong computer skills and knowledge of programs in MS Word, Excel, Outlook and PowerPoint. Written and verbal communication skills. Ability to work independently.

<u>DUTIES</u>	:	Study case dockets, decide on the institution of and conduct criminal proceedings. Advise the police on the investigation of serious, complex organised crime cases and other matters. Conduct legal research and keep up to date with legal developments. Draft charge sheets and other court documents and represent the State in all courts. Draft heads of arguments and argue appeals. Present cases in court, lead witnesses, cross examine and address the court on conviction and sentence. Appear in motion proceedings and also do appeals and reviews. Generally, conduct prosecution on behalf of the State.
<u>ENQUIRIES</u>	:	R Swarts Tel No: (011) 220 4114
<u>APPLICATIONS</u>	:	e mail: Recruit2026217@npa.gov.za
<u>POST 25/85</u>	:	<u>SENIOR STATE ADVOCATE REF NO: RECRUIT 2026/219</u> National Prosecutions Services
<u>SALARY</u>	:	R1 242 915 – R1 934 208 per annum (LP-9), (Total cost package)
<u>CENTRE</u>	:	Pretoria: Head Office (OCC)
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight (8) years post qualification legal experience in civil and/or criminal litigation. Five (5) years' experience in legal practice will be added advantage. Admission as an advocate or attorney will be an added advantage. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. High level of proficiency in prosecuting and presenting/arguing cases in court. Experience in guiding criminal investigations and giving instructions in law and statutory offences. Interpersonal skills. Good knowledge of civil and/or criminal procedure. Good advocacy, well developed skills in legal research and legal drafting skills. Knowledge of asset forfeiture law will be an added advantage. Willing to travel. Able to work extended hours. Strong computer skills and knowledge of programs in MS Word, Excel, Outlook and PowerPoint. Written and verbal communication skills. Ability to work independently.
<u>DUTIES</u>	:	Assist in the coordination of work related to money laundering. To provide high level and well researched opinions and reports to the Heads of the Money Laundering and Organised Crime Components. Advise the police on the investigation of serious, complex money laundering cases. Advise prosecutors on the prosecutions of money laundering cases. Advise on the FATF standards and the requirements for effectiveness. Conduct legal research, draft reports and keep-up to date with legal developments. Promote good stakeholder and partner engagement. Consolidate and analyse statistics. Participate in stakeholder meetings. Prepare presentations and reports. Provide money laundering and related training.
<u>ENQUIRIES</u>	:	Mlungisi Baloyi Tel No: (012) 845 6927
<u>APPLICATIONS</u>	:	e mail: Recruit2026219@npa.gov.za
<u>POST 25/86</u>	:	<u>SENIOR STATE ADVOCATE REF NO: RECRUIT 2026/220</u> National Prosecutions Services
<u>SALARY</u>	:	R1 242 915 – R1 934 208 per annum (LP-9), (Total cost package)
<u>CENTRE</u>	:	DPP: Johannesburg (STU)
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight (8) years post qualification legal experience in civil and/or criminal litigation. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. At least 6 years of relevant criminal court work experience in advocacy and drafting. Well-developed skills in legal research. Good interpersonal, analytical, organisational and communication skills. General computer literacy required. Excellent administrative skills. Assist with the Performance management and assessments of staff. Proficiency in prosecuting or litigation experience regarding commercial crimes, Fraud, Theft and other common law/statutory offences relating to tax evasion is essential. Knowledge of legislation relating to Income Tax, VAT, PAYE as well as the Tax Administration Act and the Customs and Excise Act required. Knowledge of Company Law. Competency in guiding investigations in complex or more difficult matters, including commercial matters, drafting charge sheets, indictments and court documents, dealing with representations and conducting motion proceedings. The ability to

DUTIES

mentor, train and quality check the work of Advocates. Ability to act independently without supervision and manage court and case flow management independently. Required to travel to courts across the Division to prosecute tax cases as and when required. Valid driver's license is required.

: To institute and conduct criminal proceedings on behalf of the State, to perform any act incidental thereto and to carry out the duties and functions assigned to the prosecution under any Act and/or the Policy Manual and/or any directives, inter alia, to study case dockets, decide on the institution of and conduct criminal proceedings of a complex nature. Prepare cases for court by inter alia guiding the investigation, consulting with witnesses and acquiring additional evidence. Draft charge sheets and indictments. Deal with any representations. Present the State's case in court. Present evidence, cross-examine and address the court on inter alia, conviction and sentence. Study appeals and reviews, prepare opinions and heads of argument for complex matters and argue cases in the appropriate court with right of appearance. Appear in court in motion applications pertaining to criminal matters and in general conduct prosecutions on behalf of the State. Perform all duties, including administrative duties and specific tasks assigned by the supervisor, related thereto in accordance with the Code of Conduct, policy, and directives of the National Prosecuting Authority. Supervise and manage performance of State Advocate(s) (if so required). Conduct performance assessments of staff (if so required). Quality check work of Advocates. Mentor and guide Advocates, prosecutors, and stakeholders. Assist in the keeping of proper records/statistics in relation to all criminal prosecutions conducted by the STU and assist in compilation of statistics/reports. Middle management, including appeals, court rolls (under supervision) and office inspections. Managing of allocated portfolio within STU. Assist Deputy Directors in high-profile matters or matters where an increased risk element is present. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system.

ENQUIRIES APPLICATIONS

: Rosette Swarts Tel No: (011) 220 4114
: e mail: Recruit2026220@npa.gov.za

POST 25/87

: **SENIOR STATE ADVOCATE REF NO: RECRUIT 2026/221**
National Prosecutions Services

SALARY CENTRE REQUIREMENTS

: R1 242 915 – R1 934 208 per annum (LP-9), (Total cost package)
: Pretoria: Head Office (STU)
: An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight (8) years post qualification legal experience in civil and/or criminal litigation. Six (6) years relevant criminal court work experience in advocacy and drafting. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. Extensive prosecutorial or litigation experience regarding tax and commercial crimes, fraud, theft and other common law/ statutory offences relating to tax evasion is essential. Knowledge of Income Tax Act No. 58 of 1962, VAT Act No. 89 of 1991, Tax Administration Act No. 28 of 2011, Customs and Excise Act No. 91 of 1964, Prevention of Organised Crime Act No. 121 of 1998. Extensive knowledge of all laws and legislations applicable in prosecution of complex matters and commercial crimes, e.g. (company law, insolvency law and control exchange regulations). Proficiency in prosecuting or litigation, guiding investigations in complex matters, including, drafting of charge sheets, indictments and court documents. Dealing with representations and conducting motion proceedings. Good advocacy, well-developed skills in legal research and legal drafting skills. Advanced computer literacy. The ability to act independently without supervision. Excellent administrative interpersonal skills.

DUTIES

: Deal with tax related representations submitted to the NDPP and/or DNDPP and advise him/her by making recommendations on the outcome thereof. Attend to other general prosecutions related representations submitted to the NDPP or DNDPP where necessary. Perform other tax related duties, including administrative duties and specific tasks assigned by the supervisor related thereto in accordance with the Code of Conduct, policy and directives of the National Prosecuting Authority. Mentor and guide Advocates and stakeholders on tax related matters. Assist in the keeping of proper records in relation to the STU matters and assist in compiling tax related reports where necessary.

		Assist with all MOU related queries. Mentor, train and quality check the memoranda submitted by the DPP Offices to the Head of NPS. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in relation to tax matters.
<u>ENQUIRIES APPLICATIONS</u>	:	Gija Maswanganyi Tel No: (012) 845 6944
	:	e mail: Recruit2026221@npa.gov.za
<u>POST 25/88</u>	:	<u>SENIOR STATE ADVOCATE REF NO: RECRUIT 2026/222</u>
		Asset Forfeiture Unit
<u>SALARY CENTRE REQUIREMENTS</u>	:	R1 242 915 – R1 934 208 per annum (LP-9), (Total cost package)
	:	East London
	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. At least eight years post qualification legal experience in civil and/or criminal litigation. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. Good advocacy and legal drafting skills. Good knowledge of civil and / or criminal procedure. Admitted Advocate and / or Attorney will be an added advantage. Knowledge of Asset Forfeiture law will be an added advantage. Strong Computer skills and knowledge of programs in MS Word, Excel, Outlook, PowerPoint. Willing to travel and work extended hours. Ability to do legal research. A valid driver's license.
<u>DUTIES</u>	:	Civil litigation on behalf of the State regarding all aspects of the freezing of property and obtaining final forfeiture/ confiscation orders. Liaise with Prosecutors on cases with asset forfeiture potential. Draft and present asset forfeiture applications in all courts. Train Prosecutors and Investigators in the use of Asset Forfeiture Law. Keep up to date with legal developments.
<u>ENQUIRIES APPLICATIONS</u>	:	Katlego Phiri Tel No: (012) 845 6713
	:	e mail: Recruit2026222@npa.gov.za
<u>POST 25/89</u>	:	<u>SENIOR STATE ADVOCATE REF NO: RECRUIT 2026/223</u>
		Specialised Commercial Crime Unit
<u>SALARY CENTRE REQUIREMENTS</u>	:	R1 242 91 – R934 208 per annum (LP-9), (Total cost package)
	:	Limpopo (Polokwane)
	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight (8) years' post qualification experience in civil and/or criminal litigation. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. Proficiency in prosecuting or litigation experience with regard to common law offences such as fraud, theft, forgery and uttering, commercial crimes and related matters. Proficiency in guiding investigations in complex or more difficult matters, including commercial matters, drafting charge sheets, including indictments and court documents, dealing with representations. Knowledge of asset forfeiture law will be an added advantage. Well-developed skills in legal research and legal drafting. Strong interpersonal and communication skills. General computer proficiency and knowledge of programs in MS Office. Good interpersonal, analytical, organization and communication skills. A valid driver's license.
<u>DUTIES</u>	:	Study case dockets, decide on the institution of and conduct criminal proceedings. Deal with any representations. Conduct prosecution of serious, complex and organized commercial crime and corruption matters. Prepare cases for court including the acquisition of additional evidence and drafting charge sheets, indictments and other court documents. Present the state's case in court, including examination and cross-examination of witnesses and addressing the court on conviction and sentence. Manage court and case flow management independently. Study and deal with appeals and reviews. Advise the police on the investigation of serious, complex and organized commercial crime cases and corruption matters. Be able to guide and supervise junior advocates. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system.
<u>ENQUIRIES APPLICATIONS</u>	:	Thuba Thubakgale Tel No: (015) 045 0285
	:	e mail: Recruit2026223@npa.gov.za

<u>POST 25/90</u>	:	<u>SENIOR STATE ADVOCATE (ENVIRONMENTAL AFFAIRS) REF NO: RECRUIT 2026/224</u> National Prosecutions Services
<u>SALARY</u>	:	R1 242 915 – R1 934 208 per annum (LP-9), (Total cost package)
<u>CENTRE</u>	:	DPP: Bloemfontein
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight (8) years post qualification legal experience in civil and/or criminal litigation. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. Five (5) years' experience in legal practice will be an added advantage. Knowledge of civil and/or criminal procedure. Experience or knowledge in environmental cases and case laws. Ability to act independently. Strong interpersonal and communication skills. Decision making ability. Computer literacy and knowledge of programs in MS Office. A valid driver's license.
<u>DUTIES</u>	:	Study case dockets. Decide on the institution of and conduct criminal proceedings. Draft charge sheets, indictments and other court documents. Represent the State in all courts. Prepare cases for court, including the acquisition of additional evidence and draft charge sheets, indictments and court documents. Present the State's case in court, lead and cross examine witnesses, address the court on, inter alia, conviction and sentence. Attend to representations, prepare opinions and head of arguments and argue cases in appropriate court. Appear in court in motion application pertaining to criminal matters and in general conduct prosecution on behalf of the state. Perform all duties related thereto in accordance with the code of conduct policy and directives of the NPA. Mentor and coach junior staff and quality check their work. Participate in the performance assessment of staff being mentored.
<u>ENQUIRIES APPLICATIONS</u>	:	Lemmer Ludwick Tel No: (051) 410 6001 e mail: Recruit2026224@npa.gov.za
<u>POST 25/91</u>	:	<u>SENIOR STATE ADVOCATE REF NO: RECRUIT 2026/225</u> National Prosecutions Service
<u>SALARY</u>	:	R1 242 915 – R1 934 208 per annum (LP-9), (Total cost package)
<u>CENTRE</u>	:	DPP: Bloemfontein
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least eight (8) years post qualification legal experience in civil and/or criminal litigation. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. Good advocacy and legal drafting skills. Good knowledge of civil and / or criminal procedure. Willing to travel and work extended hours. Competency in guiding investigations, drafting charge sheets, indictments and court documents and dealing with representations. Strong interpersonal and communication skills. Decision making ability. Computer literacy and knowledge of programs in MS Office. A valid driver's license.
<u>DUTIES</u>	:	Study case dockets. Decide on the institution of and conduct criminal proceedings. Draft charge sheets, indictments and other court documents. Advise the police on the investigation matters. Represent the State in all courts. Prepare cases for court, including the acquisition of additional evidence and draft charge sheets, indictments and court documents. Present the State's case in court, lead and cross examine witnesses, address the court on, inter alia, conviction and sentence. Attend to representations, prepare opinions and head of arguments and argue cases in appropriate court. Appear in court in motion application pertaining to criminal matters and in general conduct prosecution on behalf of the state. Perform all duties related thereto in accordance with the code of conduct policy and directives of the NPA. Mentor and coach junior staff and quality check their work. Participate in the performance assessment of staff being mentored.
<u>ENQUIRIES APPLICATIONS</u>	:	Lemmer Ludwick Tel No: (051) 410 6001 e mail: Recruit2026225@npa.gov.za
<u>POST 25/92</u>	:	<u>DEPUTY DIRECTOR: COURT PREPARATION REF NO: RECRUIT 2026/226</u> National Prosecutions Service
<u>SALARY</u>	:	R1 101 468 per annum (MMS Level 12), (Total cost package)

<u>CENTRE REQUIREMENTS</u>	:	DPP: Mpumalanga
	:	An appropriate B -degree (NQF level 7) or Three (3) year Diploma (NQF level 6) in Social Work or equivalent. At least three (3) years managerial working experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Good administration skills. People management and empowerment. Strategic capability and leadership. Planning and prioritising skills. Customer focus and responsiveness. Problem solving and Decision Making. Valid driver's license.
<u>DUTIES</u>	:	Oversee the court preparation programme provided by Court Preparation Officers within the NPA for the Division. To mentor, coach, ensure effective transfer of skills to the Court Preparation officials. Give guidance to the DPP/ Governance Coordinators/ Chief Prosecutors/SPP and court preparation officers regarding the model and methodology of court preparation work. Ensure compliance with standards and guidelines for the establishment, roll out and management of court preparation services in the region for the prevention of secondary trauma and enhanced prosecution. Conduct court preparation and victim impact statements in high profile matters and implement the PEACE model and victim impact statements for Court preparation in courts. Act as an expert witness when called upon to do so. Lead staff towards achieving strategic goals of the NPA. Deal with representations and complaints and escalate. Contribute towards the management and implementation of the victim's charter. Promote partner integration, community involvement and customer satisfaction in conjunction with partners within the criminal justice system. Liaise with internal and external stakeholders and attend meetings, including national office. Manage staff and other resources.
<u>ENQUIRIES APPLICATIONS</u>	:	Tebogo Mashile Tel No: (013) 045 0686
	:	e mail: Recruit2026226@npa.gov.za
<u>POST 25/93</u>	:	<u>REGIONAL COURT CONTROL PROSECUTOR</u> National Prosecutions Service
<u>SALARY CENTRE</u>	:	R1 074 222 - R1 742 772 per annum (Level SU-3), (Total cost package)
	:	CPP: Johannesburg Ref No: Recruit 2026/227
	:	CPP: Witbank (Secunda) Ref No: Recruit 2026/228
	:	CPP: Modimolle Ref No: Recruit 2026/229
	:	CPP: Gqeberha Ref No: Recruit 2026/260 (Re-advert)
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least six (6) years post qualification legal experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Good management skills. Must have the ability to act independently or within minimum supervision. Proficiency in prosecuting or litigation, guiding investigation and giving instructions in complex or more difficult common law and statutory offences in Regional and District Court. Draft complex charge sheets and complex court documents. Good management skills. Must manage, give guidance and train prosecutors.
<u>DUTIES</u>	:	Manage, supervise and conduct prosecutions in the Regional and District Courts in accordance with applicable legislation, NPA policy directives and related instructions. Screen dockets, make prosecutorial decisions, guide investigations, ensure trial readiness and prepare matters for court. Conduct and manage criminal proceedings, including bail applications, trials, sentence proceedings and other complex matters. Consult with victims, witnesses, investigating officers, legal representatives and other stakeholders while applying a victim-centred approach. Draft and check charge sheets, plea and sentence agreements, legal opinions, reports, representations and other court documents. Promote court productivity through case flow management, stakeholder engagement and appropriate use of statutory mechanisms to shorten proceedings. Monitor backlog, remand detainee, priority, AFU, money laundering and other prescribed matters. Manage and verify performance information, court returns, registers, reports and ECMS/ICMS data to ensure accuracy and compliance. Identify operational challenges, implement corrective measures and report on progress. Manage, train, coach, mentor and guide prosecutors, monitor the quality of their work, assist with performance management and deal with disciplinary matters where required.
<u>ENQUIRIES</u>	:	CPP: Johannesburg SH Mabasa Tel No: (011) 220 4126
	:	CPP: Witbank (Secunda) Tebogo Mashile Tel No: (013) 045 0686
	:	CPP: Modimolle Thuba Thubakgale Tel No: (015) 045 0285
	:	CPP: Gqeberha Andiswa Tengile Tel No: (012) 842 1450

<u>APPLICATIONS</u>	:	CPP: Johannesburg e mail: Recruit2026227@npa.gov.za CPP: Witbank (Secunda) e mail: Recruit2026228@npa.gov.za CPP: Modimolle e mail: Recruit2026229@npa.gov.za CPP: Gqeberha e mail: Recruit2026260@npa.gov.za
<u>POST 25/94</u>	:	<u>STATE ADVOCATE</u> National Prosecutions Services
<u>SALARY CENTRE</u>	:	R970 221 - R1 600 893 per annum (Level LP- 7 to LP-8), (Total cost package) DPP: Kimberley (OCC) Ref No: Recruit 2026/230 DPP: Mpumalanga (OCC) Ref No: Recruit 2026/21 DPP: Limpopo (OCC) Ref No: Recruit 2026/261
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least five (5) years post qualification legal experience in legal practice and/or regional court prosecution. Litigation experience with regard to common law offences such as serious violent crimes, syndicate drug dealing, organised robberies with aggravated circumstances, fraud, theft, commercial crimes and corruption. Knowledge of and or experience in the litigation of the Prevention of Organized Crime Act (POCA) and related matters. Proficiency in Prosecuting or litigation experience in racketeering and gang related matters will be an added advantage. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. Proficiency in guiding investigations in complex or more difficult matters. Strong computer skills and knowledge of programs in MS Word, Excel, Outlook and PowerPoint. Written and verbal communication skills. A valid drivers' licence.
<u>DUTIES</u>	:	Study case dockets, decide on the institution of and conduct criminal proceedings. Deal with any representations. Guide investigations in organised crime complex or more difficult matters, including commercial matters. Prepare cases for court, including acquisition of additional evidence and draft charge sheets, indictments, heads of argument, opinions and all other court documents. Represent the state in all courts, lead and cross examine witnesses, address the court on inter alia, conviction and sentence. Manage court and case flow management of cases independently. Study and deal with appeals and reviews. Manage any portfolio assigned by the Deputy Director managing the OCC. Mentor and guide DPCI and SAPS investigating officers, prosecutors and stakeholders. Assist in high profile matters and matters where an increased risk element is present. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system. Mentor and coach junior staff and quality check their work. Participate in the performance assessment of staff being mentored.
<u>ENQUIRIES</u>	:	DPP: Kimberley Nicholas Mogongwa Tel No: (053) 807 4539 DPP: Mpumalanga Tebogo Mashile Tel No: (013) 045 0686 DPP: Limpopo Thuba Thubakgale Tel No: (015) 045 0285
<u>APPLICATIONS</u>	:	DPP: Kimberley e mail: Recruit2026230@npa.gov.za DPP: Mpumalanga e mail: Recruit2026218@npa.gov.za DPP: Limpopo e mail: Recruit2026261@npa.gov.za
<u>POST 25/95</u>	:	<u>STATE ADVOCATE REF NO: RECRUIT 2026/231</u> Asset Forfeiture Unit Re-advert
<u>SALARY CENTRE</u>	:	R970 221 - R1 600 893 per annum (Level LP- 7 to LP-8), (Total cost package) Kimberley
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least five years post qualification legal experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Right of appearance as contemplated in section 25(2) of the NPA Act, 32 of 1998. Admitted as an Attorney in terms of the Attorney Act 53 of 1979. Excellent interpersonal, analytical, presentation and communication skills. Strong computer skills (Ms Word, Excel, Outlook and PowerPoint). Professionalism and able to act independently. Willingness to travel and work extended hours. Excellent communication and administrative skills, as well as literacy and numeracy skills in so far as being able to understand profit and loss calculations and basic business finance. Ability to conduct legal research. Valid driver's license.

<u>DUTIES</u>	:	Act as Attorney for the Asset Forfeiture Unit. Execute tasks that by law must be performed by Attorneys. Attend to diverse types of civil litigation in the High Court, Magistrate Courts as well as appeals from these courts, including appeals to the Supreme Court of Appeal. Deal with constitutional issues, including litigation in the Constitutional Court. Draft and / or settle all types of agreements render legal opinions, draft and move applications. Attend to queries from curators on litigation of Asset Forfeiture matters. Collect all taxed bills of all costs in favour of the state.
<u>ENQUIRIES</u>	:	Jennifer Jefftha Tel No: (012) 845 6419
<u>APPLICATIONS</u>	:	e mail: Recruit2026231@npa.gov.za
<u>POST 25/96</u>	:	<u>REGIONAL COURT PROSECUTOR</u> National Prosecutions Service
<u>SALARY</u>	:	R655 854 - R1 508 337 per annum (Level LP-5 to LP-6), (Total cost package), (excluding benefits)
<u>CENTRE</u>	:	CPP: Johannesburg Ref No: Recruit 2026/232 (X6 Posts) CPP: Bloemfontein (Botshabelo) Ref No: Recruit 2026/233 CPP: Kimberley (Galeshewe) Ref No: Recruit 2026/234 CPP: Odi (Mogwase) Ref No: Recruit 2026/235 (X2 Posts) (Re-advert) CPP: Kimberley Ref No: Recruit 2026/254 (Re-advert)
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least four (4) years post qualification legal experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. The incumbent must have the ability to act independently or with minimum supervision. Experience in guiding investigations and giving instructions in law and statutory offences in regional court. Good interpersonal skills. Good analytical skills. Good presentation skills. Good project management skills. Valid driver's licence.
<u>DUTIES</u>	:	Study case dockets. Decide on the institution of and conduct criminal proceedings. Draft charge sheets and other documents and represent the State in all courts. Lead witnesses, cross-examine and address the court on inter alia, conviction and sentence and in general to conduct prosecutions on behalf of the state. Perform general administrative duties of the office. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system. Perform all duties related thereto in accordance with the Code of Conduct, Policy, and Directives of the National Prosecuting Authority.
<u>ENQUIRIES</u>	:	CPP: Johannesburg SH Mabasa Tel No: (011) 220 4126 CPP: Bloemfontein (Botshabelo) Lemmer Ludwick Tel No: (051) 410 600 CPP: Kimberley (Galeshewe) Nicholas Mogongwa Tel No: (053) 807 4539 CPP: Odi (Mogwase) Flora Kalakgosi Tel No: (018) 381 9041 CPP: Kimberley Phumelele Sali Tel No: (053) 807 4521
<u>APPLICATIONS</u>	:	CPP: Johannesburg e-mail: Recruit2026232@npa.gov.za CPP: Bloemfontein (Botshabelo) e-mail: Recruit2026233@npa.gov.za CPP: Kimberley (Galeshewe) e-mail: Recruit2026234@npa.gov.za CPP: Odi (Mogwase) e-mail: Recruit2026235@npa.gov.za CPP: Kimberley e-mail: Recruit2026254@npa.gov.za
<u>POST 25/97</u>	:	<u>HEAD CONTROL PROSECUTOR 2</u> National Prosecutions Service
<u>SALARY</u>	:	R655 854 - R1 508 337 per annum (Level SU-1 to SU-2), (Total cost package), (excluding benefits)
<u>CENTRE</u>	:	CPP: Welkom (Virginia) Ref No: Recruit 2026/236 (Re-advert) CPP: Thohoyandou (Vuwani) Ref No: Recruit 2026/257 (Re-advert)
<u>REQUIREMENTS</u>	:	An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least four (4) years' post qualification legal experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Proficiency in prosecuting, guiding investigation and giving instructions in reasonably complex or more difficult common law and statutory offences in the lower courts. Proficiently drafting complex charge sheets and other complex court documents. Must be able to act independently without constant supervision and manage court and case flow independently. Good management and administrative skills. General computer literacy with excellent knowledge of Ms Word, PowerPoint, Excel and Outlook. High level of reliability. Ability to act with tact and discretion. Ability to

	identify and handle confidential matters. Knowledge of relevant legislations, policies, prescripts and procedures applicable in the public sector.
<u>DUTIES</u>	: Manage, train, and give guidance to prosecutors. Study case dockets, decide on the institution of and conduct criminal proceedings. Maintenance matters and inquest of a general and more advanced nature in the Regional Court and District Court. Prepare cases for court and draft charge sheets and other proceedings for court, present and assist prosecutors to present the State's case in court, to lead witnesses, cross examine and address the court on inter alia, conviction, and sentence, and in general to conduct prosecutions on behalf of the State. Perform all duties related thereto in accordance with the Code of Conduct, Policy, and Directives of the National Prosecuting Authority. Assist the Senior Public Prosecutor with the performance assessment of staff. Manage, control and attend to the administration of the office of the District Court. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice.
<u>ENQUIRIES</u>	: CPP: Welkom (Virginia) Lemmer Ludwick Tel No: (051) 410 6001 CPP: Thohoyandou (Vuwani) Thuba Thubakgale Tel No: (015) 045 0285
<u>APPLICATIONS</u>	: CPP: Welkom (Virginia) e mail: Recruit2026236@npa.gov.za CPP: Thohoyandou (Vuwani) e mail: Recruit2026257@npa.gov.za
<u>POST 25/98</u>	: <u>DISTRICT COURT CONTROL PROSECUTOR</u> National Prosecutions Service
<u>SALARY</u>	: R655 854 - R1 508 337 per annum (Level SU-1 to SU-2), (Total cost package), (excluding benefits)
<u>CENTRE</u>	: CPP: Modimolle (Northam) Ref No: Recruit 2026/237 CPP: Mthatha (Lusikisiki) Ref No: Recruit 2026/238 (Re- advert)
<u>REQUIREMENTS</u>	: An LLB. For serving prosecutors seeking promotion any appropriate legal qualification. At least four (4) years post qualification legal experience. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. The incumbent must have the ability to act independently or with minimum supervision. Proficiency in prosecuting or litigation in guiding investigations and giving instructions in law and statutory offences in regional court. Good interpersonal skills. Good analytical skills. Good presentation skills. Good project management skills. Valid driver's licence.
<u>DUTIES</u>	: Study case dockets. Decide on the institution of and conduct criminal proceedings. Draft charge sheets and other documents and represent the State in all courts. Lead witnesses, cross-examine and address the court on inter alia, conviction and sentence and in general to conduct prosecutions on behalf of the state. Perform general administrative duties of the office. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system. Perform all duties related thereto in accordance with the Code of Conduct, Policy, and Directives of the National Prosecuting Authority.
<u>ENQUIRIES</u>	: CPP: Modimolle (Northam) Thuba Thubakgale Tel No: (015) 045 0285 CPP: Mthatha (Lusikisiki) Ziyanda Mthwazi Tel No: (047) 501 2632
<u>APPLICATIONS</u>	: CPP: Modimolle (Northam) email: Recruit2026237@npa.gov.za CPP: Mthatha (Lusikisiki) email: Recruit2026238@npa.gov.za
<u>POST 25/99</u>	: <u>RESEARCHER REF NO: RECRUIT 2026/239</u> Strategy, Operations and Compliance: Research Management
<u>SALARY</u>	: R605 742 per annum (Level 10), (excluding benefits)
<u>CENTRE</u>	: Pretoria: Head Office
<u>REQUIREMENTS</u>	: An appropriate B-degree (NQF Level 7) in Research or related field of qualification. Minimum three (3) years relevant experience in research field or relevant. Knowledge and skills in the Criminal Justice system and policy framework. Knowledge of research methodologies. Information and data gathering tools and system skills. Analysis tools and methods skills. Qualitative, quantitative and analytical skills. Task/time management skills. Innovative skills. People management and empowerment skills. Administration skills. Communications skills. Planning and Prioritising skills. Customer focus and responsiveness skills. Problem solving and decision-making skills. Computer skills in MS Office suite, specifically MS Word, Excel, Outlook, PowerPoint, Vivo, Adobe, Zoom and MS Teams. Basic Knowledge of legislation and

		regulations pertaining to public service administration specifically: The Public Service Act and Regulations and The NPA Act. A valid driver's license.
<u>DUTIES</u>	:	Identify key policy and research issues for the NPA on continuous scanning of the internal and external environment. Developing system and processes. Conduct research and evaluations. Process internal and external research requests in the NPA. Creating mechanisms to ensure proactive, need-based policy and research service delivery. Monitoring and evaluating the impact of policy interventions. Liaison with all clients in the NPA and Corporate service. Assisting with other tasks of the unit as and when required by the management of the unit.
<u>ENQUIRIES</u>	:	Marthi Alberts Tel No: (012) 845 6275
<u>APPLICATIONS</u>	:	e mail: Recruit2026239@npa.gov.za
<u>POST 25/100</u>	:	<u>CRIMINAL INVESTIGATOR REF NO: RECRUIT 2026/256 (X5 POSTS)</u> Investigating Directorate Against Corruption Re-advert
<u>SALARY</u>	:	R605 742 per annum (Level 10), (excluding benefits)
<u>CENTRE</u>	:	Pretoria: Head Office
<u>REQUIREMENTS</u>	:	An appropriate B-degree or three (3) year Diploma in policing and/or criminal investigation or related. Minimum 5 (five) years criminal investigation experience with three (3) years operational experience in a legal/ investigative environment in roles related to corruption investigations, commercial related crimes and/or financial crimes. Vocational training in criminal investigations such as the detective Learning Programme and/or other specialised investigation courses. Strategic capability and leadership. General management skills. People management and empowerment. Administration skills. Communication. Planning and Prioritising. Customer Focus and Responsiveness. Problem Solving and Decision Making. Valid driver's license.
<u>DUTIES</u>	:	Conduct strategic planning and implementation for investigations purposes. Attend to stakeholder engagements in relation to investigations. Conduct criminal investigations as authorised by the Investigating Director. Execute special operations in line with the provisions of relevant legislation. Participate in national criminal investigative projects and administrative functions.
<u>ENQUIRIES</u>	:	Matodzi Makhari Tel No: (012) 845 6012
<u>APPLICATIONS</u>	:	e mail: Recruit2026256@npa.gov.za
<u>POST 25/101</u>	:	<u>ASSISTANT DIRECTOR: REGIONAL COMMUNICATIONS</u> Strategy, Operations and Compliance: Communications
<u>SALARY</u>	:	R487 197 per annum (Level 09), (excluding benefits)
<u>CENTRE</u>	:	Gauteng South Ref No: Recruit 2026/240 North West Ref No: Recruit 2026/241 Free State Ref No: Recruit 2026/242
<u>REQUIREMENTS</u>	:	An appropriate B-degree (NQF Level 7) or Three (3) year Diploma (NQF level 6) in the field of Communication/ Journalism or equivalent. Minimum five (5) years' experience in the communication field. Knowledge of legislation and regulations pertaining to public service administration, specifically: The NPA Act, Criminal Procedure Act, Information Management, Legal Administration, Legal Jargon, Prescripts and internal control and risk management. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Teamwork, Time management and change management. Good knowledge of government programme, project management and coordination skills, client orientation and customer focus, communication skills and computer literacy. Strategic capability and leadership, administration skills, communication, planning and prioritising, customer focused and responsiveness, problem solving and decision making. Negotiation skills/persuasion and influencing. Valid driver's licence.
<u>DUTIES</u>	:	Spokesperson for the Division and Director of Public Prosecutions (DDP), communicating on high-profile matters. Provide communication advisory to the DPP, management and prosecutors in the Division. Providing sound media relation and communicating NPA decisions and achievements. Manage relationships with key media players to secure and grow media coverage of Divisional performance. Answering enquiries from the press/media representatives and other stakeholders. Writing, editing and distributing press releases and news reports about the work of the organization in the Division. Ensure coverage in mainstream, community media in the region and develop

		appropriate messages for dissemination on mainstream, local and community media. Organise and manage key events, including large scale exhibitions (Randshow/ Tshwane and the Royal show) and initiatives that take advantage of opportunities for members of the prosecution service engage with vulnerable groups/ victims of crime, to provide access to the organisation and to raise awareness about NPA work. Manage/lead public education campaigns for the Division (including media). Project manage community outreach events for the Division. Develop and maintain stakeholder engagement internationally, nationally, locally and cluster level with both internal partners within the JCPS as well as external partners within the public and private sector. Manage the content and production of the DPP's/Divisional newsletter and ensure appropriate corporate identity. Act as a liaison between Head Office and the Division on key internal projects including events and webinars.
<u>ENQUIRIES APPLICATIONS</u>	:	Isaac Dhludhlu Tel No: (012) 845 6711
	:	Gauteng South e mail: Recruit2026240@npa.gov.za
	:	North West e mail: Recruit2026241@npa.gov.za
	:	Free State e mail: Recruit2026242@npa.gov.za
<u>POST 25/102</u>	:	<u>ASSISTANT DIRECTOR: KNOWLEDGE MANAGEMENT REF NO: RECRUIT 2026/243</u>
		Strategy, Operations and Compliance: Research Management
<u>SALARY CENTRE REQUIREMENTS</u>	:	R487 197 per annum (Level 09), (excluding benefits)
	:	Pretoria: Head Office
	:	An appropriate B-degree (NQF Level 7) or Three (3) year Diploma (NQF level 6) in the field of Information Science, Information Management, Knowledge Management or equivalent. Minimum Two (2) years' experience in the Information/and or knowledge management environment. Knowledge of legislation and regulations pertaining to public service administration, specifically: DPSA, Knowledge Management Framework, PAIA, POPI and NARSSA regulations. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Sound knowledge of SharePoint application. Sound knowledge of Viva Engage Platform. Teamwork, Time management and change management. Good knowledge of government programme, project management and coordination skills, client orientation and customer focus, communication skills and computer literacy. Strategic capability and leadership, administration skills, communication, planning and prioritising, customer focused and responsiveness, problem solving and decision making. Willingness to travel and work away from home.
<u>DUTIES</u>	:	Establish and implement knowledge creation and harvesting processes. Identify key business processes for knowledge harvesting. Develop knowledge harvesting instruments/templates. Establish knowledge sharing and dissemination platforms. Implement and maintain knowledge management database/system. Develop and implement knowledge Management Awareness Plan. Maintain stakeholder Engagement. Supervise performance of staff. Provide knowledge management inputs on the Directorates' Annual Operational Plan.
<u>ENQUIRIES APPLICATIONS</u>	:	Marthi Alberts Tel No: (012) 845 6275
	:	e mail: Recruit2026243@npa.gov.za
<u>POST 25/103</u>	:	<u>ASSISTANT DIRECTOR: ASSET, FLEET AND FACILITY REF NO: RECRUIT 2026/244</u>
		Office for Witness Protection
<u>SALARY CENTRE REQUIREMENTS</u>	:	R487 197 per annum (Level 09), (excluding benefits)
	:	Mpumalanga (Witbank)
	:	An appropriate B Degree (NQF level 7) or Three (3) year Diploma (NQF level 6) in Public Administration or equivalent. Three (3) years' experience in the field. In depth knowledge of the Public Service Act, Regulations, and its application. Experience in Asset, Fleet and Facilities management, internal control, and risk management. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Experience in leasing of properties and lease contract management. Knowledge of Witness Protection Act. Knowledge of Supply Chain Management Framework, Public Finance Management Act and National Treasury Practice Notes. Knowledge of legislation and regulations pertaining to public service administration specifically the Public Service Act, Labour Relations Act, EEA, Skills

		Development Act. Knowledge of the Constitution, Batho Pele and MISS document. Knowledge of Performance Management. Execution, interpretation and recommendations on policies and procedures. Strategic capability and leadership, general management skills, people management and empowerment, administrative skills, communication skills, ability to plan and prioritize work, customer focus and responsiveness, problem solving and decision making. Computer skills - MS Office suite including Word, Excel, Outlook.
<u>DUTIES</u>	:	Manage office and operational assets, fleet, and facilities. Manage procurement services. Office Administration and Document Management. Compiling of the Asset Management and Procurement plans. Assist in monitoring expenditure and ensure correct inputs in respect of regional budget. Perform physical bank withdrawals and deposits when needed. Perform electronic banking transactions. Assist to manage cash book and petty cash. Conduct Performance management with individual staff reporting to the position, Work under pressure and ensure adherence to timelines.
<u>ENQUIRIES</u>	:	S Davids Tel No: (012) 845 6616
<u>APPLICATIONS</u>	:	e mail: Recruit2026244@npa.gov.za
<u>POST 25/104</u>	:	<u>SENIOR LABOUR RELATIONS PRACTITIONER REF NO: RECRUIT 2026/245</u> Strategy, Operations and Compliance: HRM & D: Labour Relations
<u>SALARY</u>	:	R413 001 per annum (Level 08), (excluding benefits)
<u>CENTRE</u>	:	Pretoria: Head Office
<u>REQUIREMENTS</u>	:	An appropriate B Degree (NQF level 7) or Three (3) year Diploma (NQF 6) in Labour Relations. At least two (2) years' experience in a labour relations environment. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Sound knowledge of the Labour Relations regulatory environment, including but not limited to Labour Relations Act, Public Service Act, Public Service Regulations, and applicable Collective Agreements. Good communication skills, both verbal and written. Strong interpersonal skills and ability to work under pressure. Computer Literacy. Driver's License is a requirement. Job knowledge. Initiative. Reliability. Communication. Interpersonal Skills.
<u>DUTIES</u>	:	Attend to labour relations matters with a view to resolve them. Prepare submissions for approval. Liaise with the NPA business units and external stakeholders. Capture data on the case management system and on PERSAL and maintain ER database. Extract and analyse PERSAL reports related to labour relations and report thereon. Compile labour relations reports and memoranda. Provide general labour relations advice. Research relevant legislation and policy and procedures and case law to inform management of cases. Analyse data and trends and participate in the development of mitigation plans. Assist with facilitation and investigation of grievance, complaints and misconduct cases. Represents the NPA in disciplinary matters. Facilitate labour relations training. Represents the NPA in external dispute. Assist with general administrative functions and travel arrangements.
<u>ENQUIRIES</u>	:	Ronnie Pather Tel No: (012) 845 6186
<u>APPLICATIONS</u>	:	e mail: Recruit2026245@npa.gov.za
<u>POST 25/105</u>	:	<u>SENIOR STATE ACCOUNTANT: FINANCE REF NO: RECRUIT 2026/246 (X2 POSTS)</u> Strategy, Operations and Compliance – Finance Management: Payments
<u>SALARY</u>	:	R413 001 per annum (Level 08), (excluding benefits)
<u>CENTRE</u>	:	Pretoria: Head Office
<u>REQUIREMENTS</u>	:	An appropriate B Degree (NQF level 7) / Three (3) year Diploma (NQF level 6) in Financial Management or equivalent. Minimum of two (2) years' working experience. Requisite experience in processing payments in BAS, LOGIS and PERSAL. In depth knowledge in processing suppliers, Travel Agency payments and employee allowances (e.g. Travel and subsistence and cell phone claims). Knowledge of supplier reconciliation. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. In depth knowledge of PFMA, Treasury Regulations and relevant prescripts. Knowledge of legislation and regulations pertaining to public service administration. Knowledge of LOGIS, PERSAL and BAS systems. Ability to work independently and under pressure. Willingness to travel to other regional

		offices. Problem solving skills. General computer literacy and knowledge of programs in MS Word, Excel, PowerPoint. Good communication skills, verbal and written. Knowledge of Public Service Regulations and Performance Management and Monitoring.
<u>DUTIES</u>	:	Authorize supplier payments and claims such as Travel and Subsistence and cell phones. Track processed payments on the tracking system. Perform supplier reconciliation. Maintain proper filing system of payments. Manage donor funding. Provide support to auditors and business units. Maintain clearing of suspense accounts. Providing reports to management. Excellent presentation skills. Manage scanned batches. Attend to all related queries in the unit. Supervise and train subordinates.
<u>ENQUIRIES APPLICATIONS</u>	:	Refilwe Matsetela Tel No: (012) 845 7283
	:	e mail: Recruit2026246@npa.gov.za
<u>POST 25/106</u>	:	<u>LIBRARIAN REF NO: RECRUIT 2026/247</u> National Prosecutions Service
<u>SALARY CENTRE REQUIREMENTS</u>	:	R338 106 per annum (Level 07), (excluding benefits)
	:	DDPP: Middelburg
	:	An appropriate B Degree (NQF 7) or Three (3) year Diploma (NQF 6). At least two (2) years relevant experience preferable in a law library environment. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Ability to work on an electronic library management system including e-Books. Computer literacy in MS Word, Excel, and PowerPoint. At least two years' experience in utilization of search of search including Jutastat, Lexis Nexis, Sabinet and WorldShare and Westlaw. Willingness to travel. A valid driver's licence.
<u>DUTIES</u>	:	Catalog and classify library material utilising available databases. Maintain asset register of library material including disposals. Renew standing orders. Conduct inter and intra-Library loans. Conduct periodic stock take and keep statistics. Procure and process new material for both head office and regions. Loose leaf administration. Liaise with external clients. Assist with information projects of the NPA. Process all requests in terms of law reports, statutes and reference material. Assist with training of clients in use of online databases. Submit monthly reports.
<u>ENQUIRIES APPLICATIONS</u>	:	Tebogo Mashile Tel No: (013) 045 0686
	:	e mail: Recruit2026247@npa.gov.za
<u>POST 25/107</u>	:	<u>ADMINISTRATION OFFICER REF NO: RECRUIT 2026/248</u> Office for Witness Protection
<u>SALARY CENTRE REQUIREMENTS</u>	:	R338 106 per annum (Level 07), (excluding benefits)
	:	Mpumalanga (Witbank)
	:	An appropriate B Degree (NQF level 7) or Three (3) year Diploma (NQF 6). Minimum two years relevant experience in performing general administrative functions. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. General computer literacy skills and knowledge in programs such as MS Word, Excel and Outlook. Knowledge of the PFMA Act, Treasury regulations, National Treasury's Central Supplier Database (CSD) and other government related legislations. Able to handle and record cash transactions and know how to account for public funds according to the PFMA. Knowledge of Accounting and Asset Management. Good Communication, liaison and presentation skills. S Ability to act with tact and discreet. Strong interpersonal and communication skills. Good administration skills. Planning and prioritizing skills. Willing to undergo security clearance. A valid driver's license.
<u>DUTIES</u>	:	Provide asset, fleet and facilities management services. Provide financial operational support services. Provide office administration services and document management. Provide human resources management services.
<u>ENQUIRIES APPLICATIONS</u>	:	S Davids Tel No: (012) 845 6616
	:	e mail: Recruit2026248@npa.gov.za
<u>POST 25/108</u>	:	<u>ADMINISTRATIVE CLERK: SUPERVISOR: ENFORCEMENT REF NO: RECRUIT 2026/249</u> Asset Forfeiture Unit
<u>SALARY</u>	:	R338 106 per annum (Level 07), (excluding benefits)

<u>CENTRE REQUIREMENTS</u>	:	Pretoria: Head Office
	:	An appropriate B Degree (NQF level 7) or Three (3) year Diploma (NQF 6) in Public Administration, Finance or relevant qualification. Minimum two (2) years relevant experience working in administrative support environment. Knowledge of legislation and regulations pertaining to the Public Service Act and Regulations, PFMA, POCA, the SA Archives Act, Administration of Estates, Insolvency Act, the NPA Act, Access to information Act and SCM Framework. Knowledge of AFU and NPA policies and procedures relevant to the job functions. Knowledge of Electronic Case Management System (ECMS) and SharePoint will be an added advantage. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Administration, communication skills. Interpersonal relations skills. Reporting skills. General computer literacy skills and knowledge in programs MS Word; Excel; PowerPoint and Outlook. writing and task/time management skills.
<u>DUTIES</u>	:	Provide high quality administrative support to the component including regions. Provide administrative support to the two Deputy Directors' in enforcement. Process invoices for payments. Attend queries from service providers and business units relating to payments. Reconcile monthly commitments. Facilitate payments to curators and auctioneers. Ensure that payment advises are obtained from finance. Ensure that all payments are in compliance with regulations. Attend meetings regarding responsibilities. Maintain ECMS. Receive and file proofs of CARA deposits from regions. Receive or request CARA bank statements from Sout African Reserve Bank. Process subsistence and travel claim for the HOE and DDs. Process cellphone and data reimbursement claims for the HOE and DDs. Maintain a good filing and record keeping. Keep a well-organised administrative system for the office. Manage communication with the internal and external stakeholders. Compile and submit consolidated monthly reports.
<u>ENQUIRIES APPLICATIONS</u>	:	Phumelele Simelane Tel No: (012) 845 7772
	:	e mail: Recruit2026249@npa.gov.za
<u>POST 25/109</u>	:	<u>KNOWLEDGE INFORMATION OFFICER REF NO: RECRUIT 2026/250</u> Strategy, Operations and Compliance: Strategy Management Office
<u>SALARY CENTRE REQUIREMENTS</u>	:	R338 106 per annum (Level 07), (excluding benefits)
	:	Pretoria: Head Office
	:	An appropriate B Degree (NQF 7) or Three (3) year Diploma (NQF 6) in Information Management or Information Sciences, Knowledge management or equivalent. Minimum three (3) years relevant experience in Information and Knowledge Management. Working knowledge of the public sector in general. Excellent report writing skills and attention to detail. Sound knowledge management skills. Sound electronical document management and or records management skills. Sound understanding of the DPSA knowledge Management framework, PAA, POPI, and NARSSA regulations. Sound working knowledge of SharePoint application. Sound knowledge of Viva Engage platform. Good communication, liaison and presentation skills. A good command of computer literacy, including Ms Office suite (Word, Excel, PowerPoint, Outlook and Teams) Ability to work under pressure and multi-task. Able to work independently and in a team. Willingness to travel and work away from home. Working knowledge of conducting research/ and or data collection. Project Management skills. A valid driver's license.
<u>DUTIES</u>	:	Outline specific knowledge and expertise for harvest. Identify knowledge locations. Identify knowledge experts within the organisation. Schedule knowledge creation and harvest sessions. Conduct knowledge harvest sessions. Document capturing knowledge Publish secondary knowledge productions in different formats. Maintain experts database. Maintain knowledge management portals. Conduct Knowledge management (KM) awareness and KM portal training. Perform any other duties deemed fit by management.
<u>ENQUIRIES APPLICATIONS</u>	:	Bongumusa Jalubane Tel No: (012) 845 6491
	:	e mail: Recruit2026250@npa.gov.za
<u>POST 25/110</u>	:	<u>COMMUNICATIONS OFFICER REF NO: RECRUIT 2026/259</u> Strategy, Operations and Compliance: Communications
<u>SALARY CENTRE</u>	:	R338 106 per annum (Level 07), (excluding benefits)
	:	Northern Cape

<u>REQUIREMENTS</u>	:	An appropriate B Degree (NQF 7) or Three (3) year Diploma (NQF 6) in Communications, Public Relations, Journalism or a related field of qualification, as recognised by SAQA. Minimum two (2) years' relevant experience. Two (2) years' experience using relevant editing software, including Adobe Creative Suite. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Able to work under pressure and meet tight deadlines daily. Reliable, interpersonal skills, teamwork. Time management and change management. Good knowledge of government programmes, project management and coordination skills, client orientated and customer focus. Communication skills and computer literacy.
<u>DUTIES</u>	:	Provide communications support to the Region. Assist with media queries in the region. Draft and write media statements for approval. Process media inquiries and assist with feedback. Provided social media inputs and content. Event Management, Public Education, and Awareness. Provide communication support to regional business units and corporate managers. Make meaningful inputs to Khasho by contributing articles on a regular and sustained basis. Publish organisational performance information on all internal communication platforms to keep employees updated. Providing support to internal stakeholders, such as the Strategy office, EWP, IMU, HR and leadership, with both internal and external local events and campaigns. Present content effectively and collaborate with stakeholders, demonstrating strong communication and listening skills.
<u>ENQUIRIES APPLICATIONS</u>	:	Isaac Dhludhlu Tel No: (012) 845 6711
	:	e mail: Recruit2026259@npa.gov.za
<u>POST 25/111</u>	:	<u>FINANCE CLERK REF NO: RECRUIT 2026/251</u> National Prosecutions Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R237 453 per annum (Level 05), (excluding benefits)
	:	DPP: Mpumalanga
	:	Grade 12 or equivalent qualification. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Basic numeracy skills. Knowledge of Financial Accounting dealing with processing creditors payments and employee's allowances such as cell phone and S&T. Ability to work independently without constant supervision. Knowledge of Public Finance, PERSAL; BAS and LOGIS. Good communication skills, verbal and written. Planning and organizing skills. Good analytical skills. General computer literacy and knowledge of programs in MS Word, Excel, PowerPoint.
<u>DUTIES</u>	:	Process payments of service providers for the unit. Provide support to Financial Accounting. Manage payment register. Receive all claims and invoices, check correctness and submit to Director: Administration for approval. Capture S & T claims and cell phone claims on PERSAL and BAS system. Administer the petty cash for the office. Submit certified payroll to Head Office on a monthly basis. Track creditors payments on tracking system. Distribute all finance related policies and circulars to officials. Adhere to policies and procedures. Liaise with customers and suppliers. Verify availability of funds and recommend approval of expenditure. Help with compilation of regional budget. Print and distribute expenditure reports to different managers.
<u>ENQUIRIES APPLICATIONS</u>	:	Tebogo Mashile Tel No: (013) 045 0686
	:	e mail: Recruit2026251@npa.gov.za
<u>POST 25/112</u>	:	<u>FINANCE CLERK REF NO: RECRUIT 2026/252</u> National Prosecutions Services Re-advert.
<u>SALARY CENTRE REQUIREMENTS</u>	:	R237 453 per annum (Level 05), (excluding benefits)
	:	DPP: Mmabatho
	:	Grade 12 or equivalent qualification. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Basic numeracy skills. Knowledge of Financial Accounting dealing with processing creditors payments and employee's allowances such as cell phone and S&T. Ability to work independently without constant supervision. Knowledge of Public Finance, PERSAL; BAS and LOGIS. Good communication skills, verbal and written. Planning and organizing skills. Good analytical skills. General computer literacy and knowledge of programs in MS Word, Excel, PowerPoint.
<u>DUTIES</u>	:	Process payments of service providers for the unit. Provide support to Financial Accounting. Manage payment register. Receive all claims and invoices, check

correctness and submit to Director: Administration for approval. Capture S & T claims and cell phone claims on PERSAL and BAS system. Administer the petty cash for the office. Submit certified payroll to Head Office on a monthly basis. Track creditors payments on tracking system. Distribute all finance related policies and circulars to officials. Adhere to policies and procedures. Liaise with customers and suppliers. Verify availability of funds and recommend approval of expenditure. Help with compilation of regional budget. Print and distribute expenditure reports to different managers.

**ENQUIRIES
APPLICATIONS**

: Flora Kalakgosi Tel No: (018) 381 9041
: e mail: Recruit2026252@npa.gov.za

POST 25/113

: **ADMINISTRATIVE CLERK REF NO: RECRUIT 2026/253**
National Prosecutions Services
Re-advert

**SALARY
CENTRE
REQUIREMENTS**

: R237 453 per annum (Level 05), (excluding benefits)
: CPP: Welkom (Bethlehem)
: Grade 12 or equivalent qualification. Demonstrable competency in acting Independently, Professionally, Accountable and with Credibility. Sound planning and organizing skills, written and verbal communication. Good people skills. Strong interpersonal and communication skills. Ability to act independently. General computer literacy and knowledge of programs in MS Word, Excel, Outlook and PowerPoint.

DUTIES

: Register incoming dockets and scanning thereof. Capturing information on the electronic case register (ECR). Daily updating of information from court. Provide dockets electronically to Defence on request of Prosecutors. Liaise with Prosecutors in respect of matters dealt with. Verify what is happening in court. Write up information to be captured on access. Contact Prosecutor for information to reconcile to access. Generate reports from ECR for statistics purposes. Generate various Statistics sheet. Draw up reports from Access, Power BI and PowerPoint tools. Draw up excel spreadsheets for case summaries. Draw reports from ECR for submission to supervisor, DPP and National Office for monthly reporting. Update electronic case flow from Prosecutors and SAPS from the ECR. Provide case administration and documents management. Prepare and maintain files. Release appropriate documents to any other interested party. Maintain E disclosure platform. Handle Prosecutor caseloads. Assist with other administrative functions and duties as required by the line manager.

**ENQUIRIES
APPLICATIONS**

: Lemmer Ludwick Tel No: (051) 410 6001
: e mail: Recruit2026253@npa.gov.za