



The NPA is based in Silverton and has regional offices nationally. This dynamic and changing organisation, which is gradually expanding, has identified key opportunities for experienced, skilled, dynamic professionals and support personnel.

NATIONAL PROSECUTING SERVICE (NPS)

Regional Court Prosecutor

Salary: R236 178 per annum plus housing allowance, annual service bonus, pension and medical benefits (D1)

- CPP ODI (Bafokeng) (Ref. Recruit 1588) • CPP East London (3) (Zwelitsha (2), Mdantsane) (Ref. Recruit 1589) • CPP Pietermaritzburg (Pietermaritzburg) (Ref. Recruit 1590) • CPP Pinetown (2) (Verulam) (Ref. Recruit 1591) • CPP Klerksdorp (Potchefstroom) (Ref. Recruit 1592) • CPP Port Elizabeth (Grahamstown) (Ref. Recruit 1593)

Requirements: • Recognised 3-year legal degree, or a legal diploma in respect of Prosecutors appointed before 01/01/06, obtained from a university in the RSA, which includes at least the following courses: Law of Evidence, Criminal Procedure, Criminal Law, Interpretation of Statutes and at least 2 years' relevant criminal court work experience • Management skills - must manage, give guidance to and train prosecutors • Proficiency in prosecuting, guiding investigation and giving instructions in criminal matters in the lower courts and drafting charge sheets and court documents • Ability to act independently without constant supervision, relieve in the Regional Court, manage court and case flow management independently • Good administrative skills • Valid driver's licence is recommended.

Duties: • Manage, train and give guidance to Prosecutors, study case dockets, decide on the institution of and conduct criminal proceedings, attend to maintenance matters and inquests in the Lower Courts • Prepare cases for court and draft charge sheets and other proceedings for court, present and assist prosecutors to present the State's case in court, to lead witnesses, cross-examine and address the court on, inter alia, conviction and sentence and, in general, to conduct prosecutions on behalf of the State • Perform all duties related thereto in accordance with the Code of Conduct, Policy and Directives of the National Prosecuting Authority • Assist the Chief Prosecutor with the performance assessments of staff • Give account to the Chief Prosecutor and the Director of Public Prosecutions as head of the prosecutorial office of the district • Manage, control and attend to the administration of the office of the District Court • Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system.

Enquiries: Phuti Mahanye, tel. (012) 845-6945.

Applications:

CPP ODI: E-mail: Recruit1588@npa.gov.za or fax: (012) 843-4248

CPP East London: E-mail: Recruit1589@npa.gov.za or fax: (012) 843-4249

CPP Pietermaritzburg: E-mail: Recruit1590@npa.gov.za or fax: (012) 843-4250

CPP Pinetown: E-mail: Recruit1591@npa.gov.za or fax: (012) 843-4251

CPP Klerksdorp: E-mail: Recruit1592@npa.gov.za or fax: (012) 843-4252

CPP Port Elizabeth: E-mail: Recruit1593@npa.gov.za or fax: (012) 843-4253.

Regional Court Control Prosecutor

Salary: R434 577 per annum (MMS package) (D2) (Ref. Recruit 1594)

CPP Modimolle (Thabamopo)

Requirements: • Recognised 3-year legal degree, or a legal diploma in respect of Prosecutors appointed before 01/01/06, obtained from a university in the RSA, which includes at least the following courses: Law of Evidence, Criminal Procedure, Criminal Law, Interpretation of Statutes and at least 3 years' relevant criminal court work experience • Excellent management skills - must manage, give guidance to and train prosecutors • Proficiency in prosecuting, guiding investigation and giving instructions in complex or more difficult Common Law and statutory offences in the Regional and District Court, drafting complex charge sheets and court documents • Ability to act independently without constant supervision, manage court and case flow management independently, relieve as the Senior Public Prosecutor and mentor and/or train and quality check the work of prosecutors • Excellent administrative skills • Valid driver's licence is recommended.

Duties: • Manage, train and give guidance to Prosecutors, study case dockets, decide on the institution of and conduct criminal proceedings of a complex and more advanced nature in the Regional Court and District Court • Prepare cases for court and draft charge sheets and other proceedings for court, present and assist prosecutors to present the State's case in court, to lead witnesses, cross-examine and address the court on, inter alia, conviction and sentence, and, in general to conduct prosecutions on behalf of the State • Perform all duties related thereto in accordance with the Code of Conduct, Policy and Directives of the National Prosecuting Authority • Assist the Senior Public Prosecutor with the performance assessments of staff • Perform general administrative duties of the office • Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system.

Enquiries: Phuti Mahanye, tel. (012) 845-6945.

Applications: CPP Modimolle: E-mail: Recruit1594@npa.gov.za or fax: (012) 843-4254.

Relief Prosecutor

Salary: R236 178 per annum plus housing allowance, annual service bonus, pension and medical benefits (D1) (Ref. Recruit 1595)

CPP Pietermaritzburg (Pietermaritzburg)

Requirements: • Recognised 3-year legal degree, or a legal diploma in respect of Prosecutors appointed before 01/01/06, obtained from a university in the RSA, which includes at least the following courses: Law of Evidence, Criminal Procedure, Criminal Law, Interpretation of Statutes and at least 2 years' relevant criminal court work experience • Previous Regional Court experience is recommended • Proficiency in prosecuting, investigating and giving instructions in Common Law and statutory offences in the District and Regional Court, drafting charge sheets and court documents • Management and administrative skills • Valid driver's licence is recommended • Preparedness to travel and relieve at any station.

Duties: • Study case dockets, decide on the institution of and conduct criminal proceedings, maintenance matters and inquests in the District and Regional Court • Prepare cases for court, draft charge sheets and present the State's case in court • Lead witnesses, cross-examine and address the court on, inter alia, conviction and sentence and, in general, to conduct prosecutions on behalf of the State • Perform all duties related thereto in accordance with the Code of Conduct, Policy and Directives of the National Prosecuting Authority • Perform administrative duties • Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system.

Enquiries: Phuti Mahanye, tel. (012) 845-6945.

Applications: CPP Pietermaritzburg: E-mail: Recruit1595@npa.gov.za or fax: (012) 843-4255.

Advanced District Court Prosecutor

Salary: R188 901 per annum plus housing allowance, annual service bonus, pension and medical aid benefits (C5)

- CPP East London (5) (East London (2), Mdantsane (2), Zwelitsha) (Ref. Recruit 1596) • CPP Empangeni (Empangeni) (Ref. Recruit 1597) • CPP Pinetown (5) (Maphulo, Umlazi, Stanger, Verulam, Pinetown) (Ref. Recruit 1598) • CPP Witbank (5) (Evander (2), Delmas, Witbank, Standerton) (Ref. Recruit 1599) • CPP Middelburg (Middelburg) (Ref. Recruit 1600) • CPP Klerksdorp (Wolmaranstad) (Ref. Recruit 1601) • CPP Upington (Upington) (Ref. Recruit 1602) • CPP Mmabatho (Molopo) (Ref. Recruit 1603)

Requirements: • Recognised 3-year legal degree, or a legal diploma in respect of Prosecutors appointed before 01/01/06, obtained from a university in the RSA, which includes at least the following courses: Law of Evidence, Criminal Procedure, Criminal Law, Interpretation of Statutes and at least 1 year's relevant criminal court work experience • Proficiency in prosecuting, guiding investigation, giving instructions in reasonably complex or more difficult Common Law and statutory offences in the District Court, drafting charge sheets and complex court documents • Ability to act independently without constant supervision, manage court and case flow management independently, relieve in the Regional Court or as a District Court Control Prosecutor and mentor other prosecutors • Excellent administrative skills • Valid driver's licence is recommended.

Duties: • Study case dockets, decide on the institution of and conduct criminal proceedings of a more advanced or complex nature in the District Court, prepare cases for court, draft charge sheets and other court documents that are more complex in nature, present the State's case in court, lead witnesses, cross-examine and address the court on, inter alia, conviction and sentence and, in general, to conduct prosecutions on behalf of the State • Perform all duties related thereto in accordance with the Code of Conduct, Policy and Directives of the National Prosecuting Authority • Mentor other prosecutors • Perform administrative duties • Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system.

Enquiries: Phuti Mahanye, tel. (012) 845-6945.

Applications: CPP East London: E-mail: Recruit1596@npa.gov.za or fax: (012) 843-4256

CPP Empangeni: E-mail: Recruit1597@npa.gov.za or fax: (012) 843-4257

CPP Pinetown: E-mail: Recruit1598@npa.gov.za or fax: (012) 843-4258

CPP Witbank: E-mail: Recruit1599@npa.gov.za or fax: (012) 843-4259

CPP Middelburg: E-mail: Recruit1600@npa.gov.za or fax: (012) 843-4260

CPP Klerksdorp: E-mail: Recruit1601@npa.gov.za or fax: (012) 843-4261

CPP Upington: E-mail: Recruit1602@npa.gov.za or fax: (012) 843-4262

CPP Mmabatho: E-mail: Recruit1603@npa.gov.za or fax: (012) 843-4263.

Head Control Prosecutor 1

Salary: R188 901 per annum plus housing allowance, annual service bonus, pension and medical benefits (C5) (Ref. Recruit 1604)

CPP Kimberley (Colesberg)

Requirements: • Recognised 3-year legal degree, or a legal diploma in respect of Prosecutors appointed before 01/01/06, obtained from a university in the RSA, which includes at least the following courses: Law of Evidence, Criminal Procedure, Criminal Law, Interpretation of Statutes and at least 1 year's relevant criminal court work experience • Proficiency in prosecuting, guiding investigation and giving instructions in criminal matters in the District Court, drafting charge sheets and court documents • Ability to act independently without constant supervision, manage court and case flow management independently • Good administrative skills • Valid driver's licence is recommended.

Duties: • Study case dockets, decide on the institution of and conduct criminal proceedings and attend to maintenance matters and inquests in the District Court • Prepare cases for court and draft charge sheets, present the State's case in court, to lead witnesses, cross-examine and address the court on, inter alia, conviction and sentence and, in general, to conduct prosecutions on behalf of the State • Perform all duties related thereto in accordance with the Code of Conduct, Policy and Directives of the National Prosecuting Authority • Give account to the Chief Prosecutor and the Director of Public Prosecutions as head of the prosecutorial office of the district • Attend to the administration of the office • Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system.

Enquiries: Phuti Mahanye, tel. (012) 845-6945.

Applications: CPP Kimberley: E-mail: Recruit1604@npa.gov.za or fax: (012) 843-4264.

Justice in our society so that people can live in freedom and security

ASSET FORFEITURE UNIT (AFU)

Junior State Advocate (State Attorney)

Salary: R434 577 per annum (MMS package) (D2) (Ref. Recruit 1605)

AFU Cape Town

Requirements: • Appropriate 4-year legal qualification • The right to appear in the High Court as contemplated in section 2 and 3(4) of the Right of Appearance in Courts Act (1995) • Admission as an Attorney of the High Court of South Africa • Appropriate knowledge of or experience in the implementation of the Prevention of Organised Crime Act and in dealing with legal matters relating to Asset Forfeiture is recommended • Excellent interpersonal, analytical, presentation and communication skills • Strong computer skills (MS Word, Excel, Outlook and PowerPoint) is recommended • Professional and able to act independently • Willingness to travel and work extended hours • Excellent communication and administrative skills are recommended, as well as literacy and numeracy skills in so far as being able to understand profit and loss calculations and basic business finance is recommended • Ability to conduct legal research is recommended • Valid driver's licence is recommended. Please submit proof of qualifications and Right to Appear.

Duties: • Act as Attorneys for the Asset Forfeiture Unit • Execute tasks that by law must be performed by Attorneys • Attend to diverse types of civil litigation in the High Court, Magistrates Courts as well as appeals from these courts, including appeals to the Supreme Court of Appeal • Deal with constitutional issues, including litigation in the Constitutional Court • Draft and/or settle all types of agreements, render legal opinions, draft and move applications • Attend to queries from curators on litigation of Asset Forfeiture matters • Collect all taxed bills of all costs in favour of the State.

Enquiries: Delysia Parsons, tel. (012) 845-6718.

Applications: AFU Cape Town: E-mail: Recruit1605@npa.gov.za or fax: (012) 843-4265.

SPECIALISED COMMERCIAL CRIME UNIT (SCCU)

Deputy Director of Public Prosecutions

Salary: R595 728 per annum (Level 13) (SMS package) (D2)

- SCCU Pretoria (Ref. Recruit 1606) • SCCU Pretoria (Head Office) (Ref. Recruit 1607) • SCCU Johannesburg (Ref. Recruit 1608)

Requirements: • The right to appear in the High Court as contemplated in section 2 and 3(4) of the Right of Appearance in Courts Act 1995 Act, No 62 of 1995 • Demonstrate a proven ability to investigate, prosecute and lead complex commercial crime cases • Demonstrate a proven ability and experience with regard to forensic audit reports and balance sheets • Demonstrate exposure to middle management functions • Substantial prior prosecuting experience (also commercial) will be a strong recommendation.

Duties: • Investigate and prosecute complex commercial crime cases • Train and advise prosecutors and police pertaining to the investigation and prosecution of complex commercial crime cases • Draft, conclude and manage performance agreements with staff members • Report on strategic initiatives • Be responsible for office discipline • Be responsible for operational flow and provide leadership to the core management • Undertake legal research and keep up-to-date with legal developments • Manage general administrative functions.

Enquiries: Sophy Seema, tel. (012) 401-0420.

Applications: SCCU Pretoria: E-mail: Recruit1606@npa.gov.za or fax: (012) 843-4266

SCCU Johannesburg (HQ): E-mail: Recruit1607@npa.gov.za or fax: (012) 843-4267

SCCU Johannesburg: E-mail: Recruit1608@npa.gov.za or fax: (012) 843-4268.

Advanced Regional Court Prosecutor

Salary: R434 577 per annum (MMS package) (D2) (Ref. Recruit 1609)

SCCU Bloemfontein

Requirements: • Appropriate recognised 3-year qualification which includes at least the following courses: Law of Evidence, Criminal Law, Criminal Procedure and Interpretation of Statutes • Appropriate Criminal Court and litigation experience • Knowledge of and skills in the duties of Prosecutors.

Duties: • Investigate and prosecute complex commercial crime cases • Advise police pertaining to the investigation of complex commercial crime cases • Manage prosecutions of the unit • Conduct legal research and keep up-to-date with legal developments.

Enquiries: Sophy Seema, tel. (012) 401-0420.

Applications: SCCU Bloemfontein: E-mail: Recruit1609@npa.gov.za or fax: (012) 843-4269.

State Advocate

Salary: R434 577 per annum (MMS package) (D2) (Ref. Recruit 1610)

SCCU Bloemfontein

Requirements: • The right to appear in the High Court as contemplated in section 2 and 3(4) of the Right of Appearance in Courts Act 1995 Act, No 62 of 1995 • Experience in criminal litigation, advocacy and prosecution.

Duties: • Investigate and prosecute complex commercial crime cases • Advise police pertaining to the investigation of complex commercial crime cases • Manage prosecutions of the unit • Conduct legal research and keep up-to-date with legal developments.

Enquiries: Sophy Seema, tel. (012) 401-0420.

Applications: SCCU Bloemfontein: E-mail: Recruit1610@npa.gov.za or fax: (012) 843-4270.

FINANCE AND PROCUREMENT

Finance Manager (Budgets)

Salary: R344 052 per annum (MMS package) (Level 11) (Ref. Recruit 1611)

Pretoria (Head Office)

Requirements: • BCom degree or an equivalent qualification in Financial Management with extensive management experience in and knowledge of the budget planning, expenditure control, cash flow management and in-depth knowledge of BAS as a Systems Controller • Management and negotiation skills • Problem-solving skills and ability to be a self starter • Strong organisational and communication skills (written and verbal) • Computer literacy in Excel, Word, PowerPoint • Thorough knowledge of BAS, Persal and Vulindlela • Sound knowledge of the PFM Act and Treasury Regulations.

Duties: • Manage the budget process • Supervise staff • Comply with budgetary directives issued by National Treasury • Adhere to budgetary requirements of the PFM Act and Treasury Regulations • Co-ordinate and consolidate all inputs in the budget process • Draft systems policies and procedures for Budget Planning, Monitoring and Controlling • Attend and respond to all budget and expenditure-related audit queries • Assist the Senior Manager with the overall management of budget and expenditure • Manage the BAS system (BAS Controller functions) • Manage the clearance of all suspense and disallowance accounts • Serve as a budget coach to Business Units within the NPA.

Enquiries: Hanika Vorster, tel. (012) 845-6116.

Applications: Pretoria (Head Office): E-mail: Recruit1611@npa.gov.za or fax: (012) 843-4271.

HUMAN RESOURCES MANAGEMENT AND DEVELOPMENT

HR Manager: OD

(1-year NPA contract) (Ref. Recruit 1612)

HR Manager: OD

(Permanent) (Ref. Recruit 1618)

Salary: R344 052 per annum (MMS package) (Level 11)

Pretoria (Head Office)

Requirements: • Relevant degree or National Diploma in Organisational Design/Development or Human Resources or Public Administration • Planning and organising skills • Written and verbal communication skills • MS Office and it is a prerequisite for the incumbent to have knowledge of PERSAL • Excellent organisational, leadership and problem-solving skills • Ability to plan and deliver solutions across various industries • Solve problems and influence people easily • Ability to function at operational and strategic level and elicit appropriate support • People management skills • Interpersonal and liaison skills • Ability to work independently and in a team • Strong analytical and conceptual thinking skills • Valid driver's licence is recommended • Ability to travel outside your geographical area • Ability to render services outside normal working hours from time to time • Specialist knowledge of the following: Equate Job Evaluation System and applicable legislation, such as the Public Service Act and Regulations and specific departmental legislation.

Duties: • Develop organisational structures, job evaluation and job descriptions • Update and maintain staff establishment • Provide input in drawing up policies, guidelines, norms and standards and implementation thereof • Advise clients on the organisation and job evaluation, policies, guidelines, norm and standards • Provide input relating to organisational development as required by the Department of Public Service and Administration.

Enquiries: Dikeledi Moganyaka, tel. (012) 845-6222.

Applications: Pretoria (Head Office):

Contract Post: E-mail: Recruit1612@npa.gov.za or fax: (012) 843-4272

Permanent Post: E-mail: Recruit1618@npa.gov.za or fax: (012) 843-4278.

Senior Work-study Officer

(1-year NPA contract)

Salary: R174 243 per annum + 37% in lieu of benefits (Level 9) (Ref. Recruit 1613)

Pretoria (Head Office)

Requirements: • Relevant degree or National Diploma in Organisational Design/Development or Human Resources or Public Administration • Appropriate experience in the entire field of organisation and work-study, such as Organisation and Staff Establishment Investigations, Work Flow Investigations, Procedure Design, Business Process Re-engineering aimed at service delivery improvement and transformation as well as the development of job descriptions and conducting of job evaluation exercises • Comprehensive knowledge and a deep understanding of the new Regulatory Framework and related HR legislation and policies and policy research, analysis and development process • Display exceptional skills in the following areas: Organisation and co-ordination, problem-solving and decision-making, project management, time management, computer literacy, communication (both written and verbal), report-writing, consultation/negotiation, business analysis, data reconfiguration and statistical analysis • Ability to work under pressure and display innovative thinking • Valid driver's licence.

Duties: • Undertake work-study investigations (Organisation and Staff Establishment Investigation, Work Flow Investigations, Procedure Design, Business Process Re-engineering aimed at service delivery improvement and transformation), within the NPA in order to ensure that efficiency and effectiveness within the NPA is enhanced at all times • Conduct job evaluation exercises and develop job descriptions in order to ensure the purification of individual's functions and linkage to correct salary levels/CORE/job titles and post titles • Ensure that the staff establishment and organisational structure are correctly aligned at all times.

Enquiries: Dikeledi Moganyaka, tel. (012) 845-6222.

Applications: Pretoria (Head Office): E-mail: Recruit1613@npa.gov.za or fax: (012) 843-4273.

Work-study Officer (1-year NPA contract)

Salary: R145 920 per annum + 37% in lieu of benefits (Level 8) (Ref. Recruit 1614)

Pretoria (Head Office)

Requirements: • Relevant degree or National Diploma in Organisational Design/Development or Human Resources or Public Administration • Appropriate experience in the entire field of organisation and work-study, such as Organisation and Staff Establishment Investigations, Work Flow Investigations, Procedure Design, Business Process Re-engineering aimed at service delivery improvement and transformation as well as the development of job descriptions and conducting of job evaluation exercises • Comprehensive knowledge and a deep understanding of the new Regulatory Framework and related HR legislation and policies and policy research, analysis and development process • Display exceptional skills in the following areas: Organisation and co-ordination, problem-solving and decision-making, project management, time management, computer literacy, communication (both written and verbal), report-writing, consultation/negotiation, business analysis, data reconfiguration and statistical analysis • Ability to work under pressure and display innovative thinking • Valid driver's licence.

Duties: • Undertake work-study investigations (Organisation and Staff Establishment Investigation, Work Flow Investigations, Procedure Design, Business Process Re-engineering aimed at service delivery improvement and transformation), within the NPA in order to ensure that efficiency and effectiveness within the NPA is enhanced at all times • Conduct job evaluation exercises and develop job descriptions in order to ensure the purification of individual's functions and linkage to correct salary levels/CORE/job titles and post titles • Ensure that the staff establishment and organisational structure are correctly aligned at all times.

Enquiries: Dikeledi Moganyaka, tel. (012) 845-6222.

Applications: Pretoria (Head Office): E-mail: Recruit1614@npa.gov.za or fax: (012) 843-4274.

COMMUNICATIONS

Regional Communications Manager

Salary: R217 482 per annum plus housing allowance, annual service bonus, pension and medical benefits (Level 10) (Ref. Recruit 1615)

Communications (Gauteng South)

Requirements: • Degree or National Diploma in Communications or equivalent qualifications • Minimum of 3 years' experience in communication • Good understanding of public relations principles • Good writing skills • Project management skills • Good understanding of branding and event management • Organisational skills • Ability to work well under pressure • Preparedness to travel extensively on a regular basis.

Duties: • Act as communication unit representative in the region, in liaison with Head Office • Co-ordinate all communications activities and requirements for the NPA offices in the specific region, including media relations, event management, branding and promotions, photography, internal communications, etc • Provide logistical support and provide appropriate branding for regional events • Provide regular audit assessments regarding communication requirements for the regional offices.

Enquiries: Bryce Makuse, tel. (012) 845-6128.

Applications: Communications (Gauteng South): E-mail: Recruit1615@npa.gov.za or fax: (012) 843-4275.

OFFICE OF THE CEO

Executive Manager: Strategy and Risk

Salary: R746 181 per annum (SMS package) (Level 14) (Ref. Recruit 1616)

Pretoria (Head Office)

Note: This is a re-advertisement and applicants who applied previously must re-apply.

Requirements: • B degree or equivalent qualification (NQF 6) • 5 years' senior management experience • At least 6 years' working experience in driving a strategy development process for a medium to large organisation • Proven experience in applying a balanced scorecard methodology, preferably within the Public Sector environment • Strategic thinking capabilities • Working knowledge of project management • Above-average advocacy skills • Information management generation and utilisation skills • Systems development process skills • Knowledge of governance and governance systems • Knowledge of monitoring and evaluations systems.

Duties: • Assist the CEO in the overall management of the strategy management process in the NPA • Drive the NPA's strategy development process • Develop and maintain appropriate governance systems to support the NPA strategy • Monitor and evaluate the implementation of the organisation's strategy • Evaluate the organisational performance, vision, long-term direction and identify new opportunities • Co-ordinate the collection, analysis and interpretation of information concerned with strategy for the NPA and present such information to enable informed decision making • Facilitate the provision of continuous feedback to the NPA management teams.

Enquiries: Pam Shabangu, tel. (012) 845-6636.

Applications: Pretoria (Head Office): E-mail: Recruit1616@npa.gov.za or fax: (012) 843-4276.

BEFORE YOU APPLY:

For applications to be accepted:

Applications must be submitted on a Z83 Form, obtainable from any Public Service department, or from www.npa.gov.za and must be completed in full. In full means both pages of the Z83 must be completed and page 2 must be duly signed. If your Z83 is not completed as prescribed above, your application **will not be accepted**.

CVs without the Z83 Form **will not be accepted**.

Hand-written Z83 Forms and CVs must be completed in block letters, otherwise your application **will not be accepted**.

All electronically mailed applications must be submitted with the attachments in Microsoft Word or Adobe PDF format, or else they will not be accepted by our system and **will not be processed**.

Where candidates must list their preferred Region(s)/Region(s) of preference, it must be done on page 2 of the Z83 Form, below the declaration field. Applications without an indication of the preferred Region(s) **will not be accepted**.

Each post has a different recruitment number. Applications without the correct recruitment number/without a recruitment number **will not be processed**.

If you apply for more than one post, you must please submit a different/separate application for each post. Applications with multiple posts and recruitment numbers **will not be accepted**.

Each post has a separate fax number and e-mail address. When you forward