

**AMENDMENTS : NATIONAL PROSECUTING AUTHORITY:** Please be advice that the closing date for the previous advert (circular 43) was incorrectly advertised. The correct closing date is 11 November 2011.

Please note that the duties for the **Administrative Assistant: Document Management: REF: 2023 (12 months contract)** which appeared in circular 43/101 was incorrectly advertised. It should have been advertised as follows:

**DUTIES:** Sort, describe and arrange documents or records. Reference and file records according to the file plan. Ensure that correct reference numbers are issued. Keep an updated register. Open and maintain files. Verify records within files and trace file.

Note that the contact person for **Principal Administrative Assistant-HR: REF: 2011 circular 43/90** was incorrectly advertised (Angelene Jansen). The correct enquiries should be forwarded to Sydwell Namahuchu: 011 220 4005 (**Johannesburg/ East Rand Address as previously advertised**)

Please note that the enquiries/ address for the Court Preparation Officer: REF: 2018: **CPP: Mmabatho (Molopo)** was incorrectly advertised. The correct enquiries/address should be forwarded to:

<b>Province</b>	<b>:</b>	<b>Mmabatho (Molopo)</b>
<b>Address</b>	<b>:</b>	<b>Office of the Director of Public Prosecutions: Old Standard Bank Building Corner Main and Robinson Street Mafikeng or Private Bag X2009 Mmabatho2735</b>
<b>Enquiries</b>	<b>:</b>	<b>Flora Kalakgosi. Tel number: 018 381 9000/41</b>